

## ગુજરાત યુનિવર્સિટી

નં. એકેડેમિક/૫૬૧૪૫/૨૦૦૪  
ગુજરાત યુનિવર્સિટી કાર્યાલય  
અમદાવાદ-૯. તા. ૭-૨-૨૦૦૪

આ યુનિવર્સિટી સાથે સંલગ્ન કોલેજો (સેલ્ફ ફાયનાન્સ કોલેજો) સહિતના આચાર્યશ્રીઓ, યુનિવર્સિટી ભવનોના અધ્યક્ષશ્રીઓ, અનુસ્નાતક વિભાગનાં વડાઓ, માન્ય સંસ્થાઓના અધ્યક્ષશ્રીઓને જણાવવાનું કે, ગુજરાત યુનિવર્સિટીના સ્ટેચ્યુટ-૪(૧) ૨ (૯), સ્ટેચ્યુટ-૧૨, ૧૪ (૧) ૧૬, સ્ટેચ્યુટ-૧૩૬ (a) (v) સુધારવામાં આવ્યા છે, જે પરિશિષ્ટ તરીકે સામેલ છે, માન. કુલાધિપતિશ્રી, તરફથી તે સ્વીકાર કરી મંજૂર કરવામાં આવેલ છે, જે આ સાથે પરિપત્રિત કરવામાં આવે છે, જેની નોંધ લઈ કોલેજ/સંસ્થાના નોટીસ બોર્ડ પર યોગ્ય પ્રસાર માટે મુકવા વિનંતી છે.

બિડાણ : સ્ટેચ્યુટ પરિશિષ્ટ

પ્રતિ,

૧. યુનિ. ના તમામ ભવનો તેમજ વિભાગના વડાઓ તરફ
૨. યુનિ.ની તમામ સંલગ્ન કોલેજોના આચાર્યશ્રીઓ તરફ (સ્વનિર્ભર સહિત)
૩. માન્ય સંસ્થાઓના વડાઓ તરફ.....



# GUJARAT UNIVERSITY

## Annexure:II

Item No. 6,7,8,9, and 11 University Court dated 29-03-2000 St. 4(1) (2) and(9), St. 12, St. 14(1) St. 16 and St. 136(a)

Status as it stands today '	Amendments	Saluate as it stands after amendment	Reasons for amendments
	2	3	4
<p>Item NO. 6 Statute:4(1),(2) AND (9)                      (1) All graduates of this university who desire to be registered as Registered Graduates shall on payment of a fee of Rs.5/- at the time of their first graduation, be enrolled as registered graduates for a period of five years beginning from the 1st of January of the following year in which they have taken the degree.                      (2) In addition, the following persons shall, on submission of an application and payment of Rs. 5/- be enrolled as Registered Graduates for a period of five Years.</p>	<p>Payment of a fee of Rs. 25/-instead of Rs.5/- .....application and . payment of Rs.25/- instead of Rs.5/-</p>	<p>All graduates of this University who desire to be registered as Registered Graduates shall on payment of a fee of Rs.25/- at the time of their first Graduation, be enrolled as registered Graduates for a period of five years Beginning from the 1<sup>st</sup> January of the following year in which they have taken the degree.                      In addition, the following persons shall, On submission of an application and payment of Rs.25/- be enrolled as Registered Graduates for a period of Five years.</p>	<p>Registration fee Rs.5/- is proposed to be Increased to Rs.25/- as per the decision taken by the University Court. The old fee was Rs.5/- only, but looking to the increased cost of printing, if becomes inevitable to do so.                      Registration fee Rs.5/- is proposed to be Increased to Rs.25/- as per the decision taken by the University Court. The old fee was Rs.5/- only, ;but looking to the increased cost of printing, it becomes inevitable to do so.</p>

1.

3. 2 :

<p>(9) On the expiry of the period of registration, the registration can be renewed for a further period of five years by applying in a prescribed form and paying a re-registration fee of Rs.5/- only, or if it is desired, it can be renewed for a Further period of 20 years by applying in a prescribed form and paying a fee of Rs.25/- only. The form and fee for re- registration should be sent so as to reach the University office before the 1st December of the year in which the registration expires. ■</p>	<p>Further period of five years re-registration fee Of Rs.25/- instead of Rs.5/-.</p> <p>Further period of 20 Years, paying fee of Rs. 100/- instead of Rs.25/-</p>	<p>(9) On the expiry of the period of registration, the registration can be renewed for a further period of five years by applying in a prescribed form and paying a re-registration fee of Rs. 25/-only, or if it is so desired, it can be renewed for a further period of 20 years by applying in a prescribed form and paying a fee of Rs.100/- only. The form and fee for re-registration should be sent so as to reach the University office before the 1<sup>st</sup> December of the year in which the registration expires.</p>	<p>For further period of five years, re-registration fee Rs.5/- is proposed to be increased to Rs.25/- as per the decision taken by the University court. The old fee was Rs.5/- only, but it has to be increased to Rs.25/- owing to the passing of time. For renewal for a further period of 20 years. The Fee of Rs.25/- is proposed to be increased to Rs.100/- as per the decision taken by the University Court. The old fee was Rs.25/- only. Since the renewal period of 20 years is longer, It requires to be increased relatively.</p>
<p>Item No. 7 Statute/12</p> <p>The election of ordinary members under sub-clause(c) of clause(ii) of section 16(1) Class II (A) and clause (1)(a)(b) and (c) of section 16(1), Class II (B) shall be held in the manner prescribed in. St.164. The registrar shall publish at least 21 clear days before the day of election in the news papers selected by the Vice Chancellor a notice of election with relevant details that election of their representative is due to be held and shall invite nomination therefore before the date specified in the notice.</p>	<p>The words and clause (1)(a), (b) and (c) of section 16(1) class II (B) are to be deleted</p>	<p>The election of ordinary members under Clause(c) of class (ii) of section 16(1) class (II) (A) shall be held in the manner prescribed in St. 164 The Registrar shall publish at least 21 clear days before the date of election in the news papers selected by Vice Chancellor a notice of election with relevant details that election of their representative is due to be held and shall invite nomination therefore before the date specified in the notice.</p>	<p>The election for eleven, students representatives in the court election, shall be held by Ballot as per statute 14C which deals with conduct of the procedure for election of eleven students representatives by Ballot. Thus the provision of statute 164 appears to be contrary to the provision of statute 14-c. Hence, the provision of the statute mentioning the procedure for conduct of election of student's representatives on the University Court by post, needs to be deleted. It may be stated that the election of eleven students representatives in the court is being held by Ballot ever) year, which is for kind for information.</p>

J.	2	3	4
<p>ItemNo.8 Statute 14(1) Every candidate in an election to the court, by the constituency of Registered Graduates shall, before nomination, deposit with the Registrar the sum of Rs. 100/- in cash, or in Government promissory Notes of equal value at the market rate of the day, the candidate shall not be July nominated unless the said deposit, has been made.</p>	<p>deposit with the Registrar (he sum of Rs.500/- instead of Rs.100/-</p>	<p>Every candidate in an election to the Court by the constituency of Registered Graduates shall, before nomination, deposit with the Registrar the sum. of Rs. 500/- in cash, or in Government promissory notes of equal value at the market rate of the day, the candidate shall not be duly nominated unless the said deposit has been made.</p>	<p>The sum of deposit of Rs.100/- for the registered graduates is proposed to be increased to Rs. 500/- as per the decision taken by the University Court. The old deposit was Rs. 100/- only, but it needs to be increased due to passing of time.</p>
<p>Item No. 9 Statute : 16 The Registrar shall prepare at the end of every year on 31<sup>st</sup> of December, a Register of Donors, each donating money or other property of the market value of no. less than one lac of rupees to or for the purpose of the University or to or for the purposes of a college or Institution affiliated to or recognized by the University. The Register shall also include in the said register the donors each of whom has donated money or other property of the market value of not less than One lac of rupees to, or for the purpose of the college or institution prior to the date on such which college Or institution was deemed to be affdiated or recognized and admitted to the privileges of the University under section 5 or affiliated or recognized by the University or the Vice Chancellor under</p>	<p>The words if the number of names enrolled under sub-clause ( c ) of section 16 (1) class: II is less than five, each person whose name is so enrolled subject to the provision there in contained be deemed to have been elected, if the number exceeds five, the persons are enrolled on the register shall elect five members to the court requires to be deleted.</p>	<p>The Registrar shall prepare at the end of every year on 31<sup>st</sup> December a Register of Donors, each donning money or other property of (he market value of not less than one lac of rupees for the purpose of the university, or to or for the purposes of a college or Institution affiliated to or recognized by the University. The Registrar shall also include in the said register the donors each of whom has donated money or other property of the market value of not less than one lac of rupees to, or <i>for</i> the purpose of the college or institution prior to (he date on which the college or institution was deemed to be affiliated or recognized and admitted to the privileges of the university, under section 5 or affiliated or recognized by the University or the Vice Chancellor under section 33,35 or 63 as the</p>	<p>As per the provision of sub clause ( c ) of section 16(1) of class: II of the Gujarat University Act, there are two seat of donors to be elected in the manner specified by the statute from amongst themselves by donors who donate money or property of the value of not less than such sum of rupees as may be specified in the statute. While referring to the provision of the relevant statute 16, it transpires that there are five seats of donors to be elected. Thus the provision of Clause (6) of section - 16(1) of Class-II mentioning the number of 4 seats of donors appears to be contrary to the provision of statute 16, which requires to be deleted. The University has been adhering to the provision of sub-clause ( c) of section 16 class : II of the Act and accordingly the number of elected person from Donor constituency on university court should not exceed two.</p>

section 33, 35 or 63 as the case may be. If the donor is an undivided Hindu Family, trust firm Company or body corporate, for the purpose of voting the name of the representative nominated from time to time by each such undivided Hindu family, trust, firm, Company or body corporate shall be enrolled on the register maintained by the university. In the case of donation given jointly in the name of two or more persons the name of only one representative will be enrolled in respect of that donation if other conditions are fulfilled. In the case of donations given by installments the total of such donations being one lac or more, the date of acceptance of the first installment will be taken as the date of acceptance for purpose of enrolment the person so enrolled shall not, however be entitled to vote or stand for election till the full amount i.e. Rs. 1,00,000/- or more has been paid. If the number of names enrolled under sub-clause(c) of section 16(i) Class-II is less than five, each person whose name is so enrolled subject to the provision therein contained be deemed to have been elected, if the number exceeds live the persons whose names are enrolled on the register shall elect five members to the court

case may be, the donor is an undivided Hindu family, trust, firm, company or body corporate, for the purpose of voting the name of the representative nominated from time to time by each, such undivided Hindu family, trust, firm, company or body corporate shall be enrolled on the register maintained by the university. In the case of donation given jointly in the name of two or more persons the name of only one representative will be enrolled in respect of that donation if other conditions are fulfilled. In the case of donations given by installments the total of such donations being one lac or more, the date of acceptance of the first installment will be taken as the date of acceptance for purpose of enrollment. The person so enrolled shall not however, be entitled to vote or stand for election till the full amount i.e. Rs. 1,00,000/- or more has been paid.

1	2	3	4
Item No. 11 Statute 136(a)	The following provision included as (v) of statute 136"(v) Librarians of affiliated Colleges and recognized Institutions with atleast Bachelor degree in Library and Information Science."	136(a) (v) includes Librarians of affiliated college and recognized Institution with atleast Bachelor degree in Library and Information Science in the definition of "teacher".	The nature of work of Librarian of an affiliated college or recognized institution is similar <i>to</i> the teacher and looking to the highly qualified persons in the academic field, the Librarian has to be considered under the term "teacher:..

PART – D  
Amended Statutes  
&  
Ordinances



# GUJARAT UNIVERSITY

## Statute 14—C :

1. Election of eleven representatives of students on the Court to be made under sub-section ( 5 ) ( i ) ( a ) , ( b ) and ( c ) under Class II-Ordinary Members of Section 16 ( 1 ) shall be held in the manner prescribed here below

(A) (i) Any post-graduate student who is duly enrolled as such as on 15th **July** of an academic year or such other date as may be fixed by the Vice-Chancellor, if in his opinion, such a change in the date is necessary, at a post-graduate school or a recognised institution, or at a post-graduate centre of the University, as the case may be;

*and*

(ii) Any under-graduate student who is duly enrolled as such at any affiliated colleges as on 15th July of an academic year or such other date as may be fixed by the Vice-Chancellor, if in his opinion, such a change in the date is necessary shall be entitled to stand as a candidate by submitting his nomination paper in the prescribed form, duly proposed by one of his fellow-students and duly seconded by one of his fellow-students at his post-graduate school / recognised institution / post-graduate centre at an affiliated college, as the case may be. His nomination paper shall contain a certificate duly signed by the Director of his post-graduate school or Professor-in-charge of his post-graduate centre or Head of his recognised institution or by the Principal of his college, as the case may be, certifying his enrolment as above, On such nomination and certificate being submitted, he shall be held eligible to stand as a candidate for election to—

( a ) one of the three seats meant for post-graduate students in the Faculty of ( i ) Arts, or ( ii ) Science, or ( lit ) Commerce, as the case may be;

**2**

(b) one of the three seats meant for under-graduate students in the Faculty of (i) Arts, or (ii) Science, or (iii) Commerce, as the case may be;

**or**

(c) one of the five seats meant for post-graduate and under-graduate students jointly in the following Faculties :

- (1) Faculty of Education
- (2) Faculty of Technology including Engineering
- (3) Faculty of Law
- (4) Faculty of Medicine
- (5) Faculty of Pharmacy and *Dental Surgery*.

Provided that no student shall be held eligible to stand as a candidate for a seat meant for any faculty other than the one in which he has been enrolled as a student. In the event, however, of a student being enrolled in more than one faculty he shall file his nomination for one and only one of his faculties, from which he is eligible and desires to contest and in the event of his nomination being found to have been filed from more than one faculty, the Vice-Chancellor shall, if such a situation is brought to his notice, decide from which one faculty he will contest, and the Vice-Chancellor's decision in this respect shall be final.

(B) There shall be a Student's Union in each University School, in each Affiliated College and in each Recognised Institution, For the purpose of voting for election for eleven members as students\* representatives on the Court, the Students' Union of every Post-graduate School, the Students' Union of every recognised institution and the Students' Union of every affiliated college shall be entitled to elect any of students of the Post-graduate School or Post-graduate' Centre or recognised Institution or the College, as the case may be, as their representative voters to elect students' representatives on the Court in the manner specified herebelow :

(i) *An Affiliated College* or a Post-graduate School or a Post-graduate Centre or a recognised institution of the University with an enrolment of students not exceeding 50 as on 15th July of the year of election or on such date as may be fixed by the Vice-Chancellor as stated above one voter.

- (ii) *An Affiliated College* or a Post-graduate School or a Post-graduate Centre or a recognised institution with an enrolment of more than 50 students as on 15th July of the year of election or on such date as may be fixed by the Vice-Chancellor as stated above-one voter for every 50 students.

It is clarified that the enrolment \* of students is to be taken facultywise.

- (iii) (a) Heads of the post-graduate Schools, Principals of Colleges or the Heads of the recognised Institutions where Post-graduate Centres have been instituted and Principals of affiliated College, as the case may be, shall arrange to hold election of the voters as contemplated in (i) and (ii) of (B) above and shall send intimation to the Registrar so as to reach him not later than 31st July every year or on any other date fixed by the Vice-Chancellor, if in his opinion, it is necessary to change the date, of the full names (beginning with surname), the names of their faculties and address of the University Schools, Post-graduate/Centres/Colleges/Recognised Institutions, as the case may be, of voters duly elected as per provisions, contained in (i) and (ii) of (B) above. The list of the voters so received by the University shall, notwithstanding anything contained elsewhere, constitute the Electoral Roll for the respective constituencies as provided in Section 16-Class II-B (i) (a), (b) and (c) of the Act.
- (b) The date of election of students' representatives on the University Court shall be as fixed by the Vice-Chancellor.
- (c) Publication of the Electoral Rolls announcement on the Notice Board that the rolls are ready and publication of the Notice of the Election in the newspapers selected by the Vice-Chancellor, shall be made at least 30 clear days before the date of election.
- (d) The Vice-Chancellor shall have the authority to correct the Rolls, if any omission or wrong entry is brought to his notice at least 21 clear days before the date of election. The Vice-Chancellor's decision in the matter shall be final.

- ( e) The last day of receiving nomination papers from any student shall be at least 15 clear days before the date of election.
- (f) The scrutiny of nominations, withdrawal thereof and intimations of valid nominations shall be as per Statutes 149, 150 and 151 in so far they are applicable.
- (iv) In case of any dispute or doubt in respect of the election of voters as mentioned in the above sub-clauses, the decisions of the Head of the University School or Principal of the college or the Head of the recognised institution concerned, as the case may be, shall be final.
- ( v ) Election from this constituency shall be held by ballot at Polling Centres as may be fixed by the Vice-Chancellor for the same. The holding of election and its procedure will be as St. 162.
- (vi) Every voter will be eligible to vote at an election only on production of an identity card (bearing his full name and recent photograph) issued by the Principals of the respective colleges, Heads of the recognised institutions or Directors of the University Schools, as the case may be. It is further provided that no voter shall be permitted to vote at a polling centre other than the one fixed in the town, in which his college or institution or the post-graduate centre, as the case may be, where he is already enrolled as a student is situated.
2. Eleven representatives of students on the Court shall be elected in such a manner that at least one representative of students from each faculty, or each group of faculties, if any, such groups are formed, gets its representation in the Court.
3. Notwithstanding anything contained elsewhere, it shall be competent for the Vice-Chancellor to make such suitable modifications in the time schedule for the various processes in election as he deems necessary if the circumstances so require.

GUJARAT UNIVERSITY YOUTH

WELFARE COMMITTEE

I. Ordinance

O.57.A

The youth Welfare Committee shall work as a committee of the Board of Students Welfare and its constitution and function shall be as follows:

- I. Youth Welfare Committee shall consist of;
  1. The Vice-Chancellor
  2. The Pro Vice-Chancellor (if any)
  3. The Chairman of the Area Committee ( to be mentioned hereafter)
  4. One student representative from each of the Area Committee to-be nominated by the Chairman of the Area Committee concerned.
  5. Six student number from amongst the student members of the the Board for Students,Welfare to be nominated every year by the Vice-Chancellor.
  6. Two college teachers nominated by the Vice-Chancellor on the Board for Students Welfare.
  7. The Secretary of the Board for Extra-mural Studies, Chief Medical Officer and the Director of Physical Education (Ex-Officio)
  8. (a) Director of Youth Welfare, if any, or in his absence, the Director of Physical Education will be the Member Secretary.  
(b) Assistant Director of Youth Welfare( Ex-officio)
- II. The member of the Committee other than Ex-officio and student shall hold office for three years, but shall be eligible for re-appointment.
- III. The First meeting of the Committee will prepare the budget and programme for the ensuing year.
- IV. The quorum for the meeting will be one-third of the total membership.
- V. The Vice-Chancellor or, in his absence, the Pro-Vice-Chancellor if any, shall preside at the meeting of the committee. In the absence of both, the meeting shall elect its own Chairman from amongst member other than student representatives.
- VI. The functions of the Committee shall be :-
  - (a) To organise an Annual University Youth Festival Send up entries for the Inter-University Youth Festival;
  - (b) To secure grounds for recreation;
  - (c) To conduct workshop and hobby centres;
  - (d) TO appoint, with prior approval of the Chairman of the Committee, sub-Committee necessary in due discharge of their responsibilities;
  - (e) To distribute grants to the Area Committee.
- VII. The Youth Welfare Committee may delegate to the sub-Committee appointed by them, such powers as may be necessary.



VIII. The Youth Welfare Committee shall have the financial and executive powers in order to discharge duties imposed upon this committee by these ordinances.

IX. With a view to facilitating organisation of the Youth Welfare activities in the colleges affiliated to this university the university region will be divided into the following four areas, each comprising the colleges mentioned against them.

- |   |  |
|---|--|
| (1) Ahmedabad Ellisbridge North Zone Area | Comprising the colleges in the Ellisbridge zone situated on the north side of the road (Nehru Bridge to (Natraj Under Bridge) D.K. Patel Road to Umashanker Joshi road to Surajmal Road ( St. Xaviers college road ) to Gujarat University to Vijay Char-rasta to ( Drive -in-road) Thaltej. |
| (2) Ahmedabad Ellisbridge South Zone Area | Comprising the colleges in the Ellisbridge zone situated on the south side of the road Nehrubridge to Natraj under bridge), D.K. Patel road to Umashanker Joshi road to Surajmal road (St. Xaviers College road) to Gujarat University to Vijay Char Rasta to ( Drive-in Road Thaltej)       |
| (3) Ahmedabad City Area                   | Comprising (i) the Colleges in Ahmedabad situated on the eastern side of the river Sabarmati and (ii) Colleges at Viramgam & Dehgam (iii) Colleges a. Mansa & Kalol  |
| (4) South Area No. 1                      | Comprising the colleges situated in the district of (i) Baroda ( ii) Panchmahal, and (iii) Colleges situated at Mandvi & Mundra  |
| (5) South Area No.2                       | Comprising (i) such colleges as are situated in the Kaira District. are (ii) Colleges situated at Dholka, Dhandhuka and (iii) College situated at Bhuj & Adipur.   |



**Organization of  
POST-GRADUATE INSTRUCTION  
within the  
GUJARAT UNIVERSITY AREA**

( Section 39 of the amended Gujarat University Act, 1973 )

**ORGANIZATION WITHIN THE UNIVERSITY AREA  
AND FOR POST-GRADUATE TEACHING**

Postgraduate Teaching :

**Section 39 :**

Within the University Area, all post-graduate instruction teaching and training shall be conducted by the University or by such affiliated colleges or institutions and in such subjects as may be prescribed by the Statutes.

The Board of University Teaching and Research :

(As per Statute 3 : of Schedule II of amended Gujarat University Act, 1973).

**(i) Constitution**

*Constitution of Board of University Teaching and Research—*( 1 ) Each Board of University Teaching and Research shall consist of the following members, namely : (i) The Vice-Chancellor,

(ii) The Pro-Vice-Chancellor if any;

(iii) Deans of Faculties;

(iv) All Heads, of Post-graduate Departments in the University relating to the subjects in the Faculties pertaining to the Board, who are. Professors or Readers;

( v ) All Heads of Post-graduate Departments of subjects not covered by item (iv);

(vi) Five teachers including Principals belonging to different faculties and imparting education in Post-graduate Courses to be nominated by the Vice-Chancellor; ( vii) Principals of Post-graduate colleges and Heads of Recognised Institutions, if any, recognised in respect of post-graduate courses of instruction, studies or research; ( viii) Three persons renowned for their specialized knowledge in the subject, to be co-opted by the Board.

( 2 ) The term of office of the members of the Board other than *ex-officio* members shall be three years.

Provided that a person shall cease to be a member of the Board on his ceasing to hold the office by virtue of which he is such a member.

**Powers and Duties of the Board of University Teaching & Research**

**Section 24-A :** ( 1 ) For the purpose of organizing and co-ordinating the post-graduate instruction teaching and training in the University area there shall be such number of Board of University Teaching and Research, and dealing with such subjects as may be prescribed by the Statutes.

(2) The constitution of each of these Board and the term of office of its members shall be such as may be prescribed by the Statutes.

( 3 ) Subject to such conditions as may be prescribed by or under the provisions of this Act, a Board of University Teaching and Research shall exercise the following powers and perform the following duties', namely :

( i) to maintain standards of post-graduate teaching and research; (ii) to advise the Boards of Studies regarding any trends in post-graduate syllabi, instructions and any other developments;

(iii) to make recommendations regarding the admission to, and evaluation of Research Degrees;

( iv ) to make recommendations regarding the regulations of Ph.D. Degree; ( v ) to make recommendations regarding the qualifications and number of the postgraduate Teachers and Research Guides or Supervisors;

(vi) to approve the subjects of research and to suggest panels of names of Examiners for research thesis;

( vii ) to make any other recommendation regarding organisation co-ordination and improvement of post-graduate teaching and research in the University as a whole. Approval of an Institution as an approved Institution for specialised studies, etc (Section 35-A of toe amended Gujarat University Act, 1973).

**Section 35-A :**

( 1 ) The Executive Council shall have the power after consultation with the Academic Council, to approve an institution as an approved institution for specialized studies, laboratory work, internship, research of other academic work approved by the Academic Council under the guidance of a qualified teacher.

(2) An institution which desires to have such approval shall send a letter of application to the Registrar and shall give full information in the letter of application in respect of the following matters, namely :

( a ) the name, qualifications, experience and research work of the teacher under whom approved work is to be done;

( b ) the nature of work of the subjects for which work is proposed to be done;

( c ) accommodation, equipment, library facilities and the number of students for whom provision has been made or is proposed to be made;

(d) fees levied or proposed to be levied and the financial provision made for capital expenditure on buildings, and equipment and for the continued maintenance and efficient working of the institution.

( 3 ) Before taking the application into consideration, the Executive Council may call for any further information which it may deem necessary.

( 4 ) If the Executive Council decides to take the application into consideration, it may direct & local inquiry to be made *by* a competent person or persons authorised *by* it in this . behalf. After considering the report made as a result of such local inquiry and making Such further inquiry as may apper to it to be necessary, the Executive Council shall after obtaining the opinion of the Academic Council grant or refuse the application or any part thereof. Where fee application or any part thereof is granted, the Executive Council shall specify the subjects and courses of instruction in respect of which the institution is approved. Where (he application or any part thereof is refused, the grounds of such refusal shall be stated.

**Statute 118 : Deleted.**

**Statute 118-A :**

One-third of the total number of members of the Board of University Teaching and Research shall constitute quorum for the meeting of the Board of University Teaching and Research and all questions shall be decided by a majority of votes of the members present.

**Statute 119 :**

The Board of University Teaching and Research shall have power to constitute sub-committee for dealing with different aspects of its work like recognition of University Teachers, co-ordination of University teaching, training and instruction in various subjects.

**Statute 120 :**

These sub-committees stall have the power to consult persons who are not members; of the Board.

**Statute 121 : Deleted.**

**Statute 121-A :**

All post-graduate instructions in the Gujarat University area shall be imparted by the University or on behalf of the University at- such centres as may be fixed by the Executive Council.

**Statute 121-B :**

For the purpose of imparting post-graduate instruction and conducting post-graduate research in the University departments, affiliated colleges and recognised institutions, the Executive Council may on the recommendation of the Academic Council and the Board of University Teaching and Research create zones.

**Statute 121-C :**

The Executive Council may, on the recommendation of the Board of University Teaching and Research confine the enrolment of students in a particular subject to a particular centre in a zone

**Statute 121-D :** Deleted.

**Statute 121-E :**

For all other subjects of post-graduate teaching in Ahmedabad City Area and in all subjects of post-graduate teaching conducted outside the Ahmedabad City Area, the Executive Council may on the recommendation of the Academic Council and the Board of University Teaching and Research, fix from time to time certain centres within a zone for teaching and research in those subjects by recognised post-graduate teachers or their assistants on behalf of the University.

**Statute 121-F :**

The Executive Council shall, on the recommendation of the Board of University Teaching and Research lay down the minimum expenditure to be incurred annually by the affiliated college or the recognised institution which has created a centre for a particular subject, for the purchase of books, periodicals, equipments, etc.

**Statute 121-G :** Deleted.

**Statute 121-H :** Deleted.

**Statute 121-H (a) :**

Notwithstanding anything contained elsewhere, it shall be competent for the Executive Council after consulting the Board of University Teaching and Research and the Academic Council to recognise outstanding expert working in his field of speciality for guiding students for the Ph.D. degree in his field of speciality even if he is not a teacher in affiliated college/recognised institution/University Department.

**Statute 121-I :** Deleted.

**Statute 121-J :**

For the application of an affiliated college or a recognised institution for the purpose of creating a centre within a zone for post-graduate teaching and research the Executive Council may appoint a committee to recommend whether the application should be granted or not.

**Statute 121-K :**

Subjects comprised in each of the Faculties as mentioned in Statute 99 will be the subjects of post-graduate instruction, teaching and training conducted by the University or by its affiliated colleges or recognised institutions or approved institutions where post-graduate centres have been instituted by the University.

**GENERAL**

(1) The policy regarding the academic matters and the administrative control of the post-graduate studies in the University area in accordance with the provisions of the Statute was formulated in 1956 and on the recommendation of the Academic Council one or more places in the University area have been selected for imparting instructions in a particular subject by the University. Post-graduate instructions are given at those places either by the University directly or through a college affiliated to it or through an institution recognised by it.

**Period of sending applications for Recognition as  
Teachers and Assistant Post-graduate Teachers**

(2) To avoid the inconvenience and difficulties, it is decided that all applications by the teachers for recognition either as a post-graduate teacher or as an assistant post-graduate teacher should reach this office by *15th June* every year in the first term, and by *1st November* every year in the second term. No application for recognition will be entertained and the same granted during the term.

The applications for recognition as a post-graduate teacher or as an assistant post-graduate teacher are to be sent to the University through the head of the institution where the person is working.

Ordinarily no teacher will be granted recognition for teaching the courses in more than one subject at the Master's degree.

The amount of teaching work to be done by a recognised teacher and the rules for remuneration and T.A. etc. are prescribed from time to time under Post-graduate Rules.

**ORDINANCES RELATING TO THE RECOGNITION OF PERSONS AS  
RECOGNISED TEACHERS FOR POST-GRADUATE INSTRUCTION  
AND  
FORMATION OF ZONES AND INSTITUTION OF CENTRES  
RECOGNITION OF TEACHERS**

*[Under the Gujarat University Act, Section 30 (vi) ] [ In force  
from 20th June, 1956 and revised front time to time ]*

**O. 65-A :**

There shall be two types of teachers of the University for Post-graduate instruction : 1.

(a) Post-graduate teachers appointed by the University for its own departments;

( b ) Recognised teachers working in the affiliated colleges or recognised institutions.

2. Recognised Assistant Post-graduate Teachers.

**O. 65-B :**

Except in the case of recognised eminence, recognition will be granted only on application made in the prescribed form.

**O. 65-C :**

Every application for recognition as a teacher of the University, shall be made in writing in the form provided for the purpose by the University and submitted through the head of the affiliated college or recognised institution in which the applicant is working.

**O. 65-D :**

The head of the affiliated college or recognised institution through whom the application is submitted and the applicant shall give such further information as may be required in connection with the application of the candidate for recognition as a teacher of the University.

**O. 65-E :**

Every recognised teacher must be attached to an affiliated college of a recognised institution and Ms Recognition will continue so long as he answers the designation on the basis of which he was recognised.

**(Recognition as University Teacher for Master's Degree)**

**O. 65-F (1) :** Deleted.

**Recognition of Teachers in the Faculties (other than Faculties of  
Arts, Education, Science, Commerce, Medical and Dentistry)**

**O. 65-F (2) :**

A teacher to be recognised as a post-graduate teacher for the Master's degree (other than Faculties of Arts, Education, Science, Commerce, Medicine and Dentistry) by papers must have the qualifications specified in any one of the categories shown below :

<i>(a) Bachelor's degree</i>	<i>Master's degree in the subject</i>	<i>Doctorate degree</i>			<i>Teaching experience as a Lecturer or as an Asst. P.G. Teacher in the subject</i>
1. First	and	First	—	—	Three years
2. First	and	Second	—	—	Five years
3. Second	and	First	—	—	Five years
4. First	and	First	2nd	Ph.D.	Two years
5. First	or	First	and	Ph.D.	Three years
6. Second	and	Second	, —	—	Seven years
7. Second	and	Third	and	Ph.D.	Five years
8. Third	and	Second	and	Ph.D.	Five years
9. Second	and	Second	and	Ph.D.	Three years
10. —	—	—	—	D.Sc. or D.Litt. on published work	Three years

11	Third	and	Second	-	-	Nine years
12	Second	and	Third	-	-	Twelve years
13	Third	and	Third	-	-	Fifteen years
14	First	and	Third	-	-	Ten years
15	Third	and	First	-	-	Seven years
16	<u>Third</u>	and	<u>Third</u>	and	Ph.D.	<u>Six years</u>

*Note.*—

1. Teaching experience means experience of teaching to the last two years of degree classes or post-graduate classes in an affiliated college or a recognised institution as the case may be.
  2. Where no class is awarded in the Master's degree obtained by thesis or partly by-thesis and partly by paper in a subject it will be considered equivalent to a Master's degree by papers in Second Class.
  3. Where no class is awarded in a subject, the Master's degree obtained be considered equivalent to a Master's degree in Second Class.
  4. Where there is a separate system of reckoning merits that is grades in Foreign Universities, the degree grade should be converted into appropriate classes.
- ( b ) Not worth standing anything contained in (a) above, a teacher may also be recognised for the LL.M. Degree provided that he has at least ten years' teaching experience to degree classes.
- ( c ) Notwithstanding anything containing in (a) above, a teacher may also be recognised for M.E. Degree provided he has—
- (i) a Bachelor's degree in the First Class with Distinction with an approved record of research or five years' teaching experience or seven years' approved professional experience together with at least one year's teaching experience. Such teaching experience or professional experience will pertain to the subject in which recognition is sought.
- OR*
- (ii) a Bachelor's degree in the Second Class with at least three original papers to his credit and five year's teaching experience;
- OR**
- (iii) a Ph.D. Degree or a Dr. Ing. with a B.E. Degree in the First Class in the same subject together with five years' professional and or teaching experience in the subject either to degree classes or to post-graduate students as an assistant recognised post-graduate teacher in an affiliated college or a recognised institution;
- OR*
- ( iv ) a Ph.D. Degree or a Dr. Ing. with a B.E. Degree in the Second Class in the same subject together with seven years' professional and or teaching experience in the subject as an assistant recognised post-graduate teacher in an affiliated college or a recognised institution.
- ( d ) ( i ) ( a ) A teacher to be recognised as a Post-graduate teacher for courses for (1) Diploma in Psychiatric Social Work (D.P.S.W.), (2) Diploma in Special Education for the Non-normal Children (D.S.E.N.C.), (3) Diploma in Psychiatric Occupational Therapy (D.P.O.T.) and (4) Diploma in Psycho-therapy (D.P.) by papers, shall have at least a Second Class Master's degree in the subject or a Post-graduate Diploma in the subject with at least five years' teaching or clinical or research experience in *the* respective subject and / or related fields Like Psychiatry, Social work, Psychology, Psychoanalysis and Psycho-therapy.
- (b) A teacher to be recognised as a post-graduate teacher in Diploma in Medical and Social Psychology (O.M.S.P.) shall have a post-graduate diploma in the subject or M.D. (Psychiatry) or D.P.M. with at least 5 years' teaching, research or clinical experience or a Second Class Master's degree in Psychology, Social work, Child development" or related subjects with 7 years' teaching, research or clinical experience.

( c ) A teacher to recognised as a Post-graduate teacher in B.Sc. (A.S.T.) shall have Second Class Bechelor's degree or a Post-graduate diploma in. the subject recognised by Indian Speech and Hearing Association with at least 5 years of teaching, research or clinical experience or at least Second Class Master's degree in Audiology and Speech recognised by Indian Speech and Heaing Association with 3 years teaching, research or clinical experience or M.S. (E.N.T.) or D.O.L. or D.P.M. or M.D. (Psychiatry) with 5 years' teaching, reserch and clinical experience in voice, speech and hearing disorders.

(ii ) Notwithstanding anything contained above, those teachers who have been recognised as Post-graduate teachers in the subject,. Psychology be also recognised as a post-graduate teacher to teach the papers in Psychology in the above Diploma Course.

( iii ) A teacher with a post-graduate qualification of M.D. or Diploma in Psychiatric Medicine (D.P.M.) or its equivalent will also be recognised as a Post-graduate teacher if he has at least 5 years' teaching experience in Psychiatric Medicine at the under-graduate level.

*Note.*—All those who meet the requirements to. be recognised as Post-graduate teachers in D.P., D.P.S.W., D.P.O.T., D.M.& S.P., D.S.E.N.C. and B.Sc. {A.S.T.) as in O. 65-F(2) (d) (i) will be eligible to be recognised as post-graduate teacher for Post-graduate Diploma\* in the Scientific study of the Developmentally Handicapped.

Conditions for recognition of Post-graduate teacher and Asst. Post-graduate Teachers for M.Sc. (Psychiatric Occupational Therapy) and M.Ed. (Special Education-mentally handicapped).

**For M.Sc. (Psychiatric Occupation Therapy),**

The conditions for recognition a; post-graduate teacher and asst. post-graduate teacher will be same as laid down for post-graduate Diploma in Psychiatric Occupational Therapy (D.P.O.T.).

**For M.Ed. (Special Education-mentally handicapped)'.**

The conditions for recognition as post-graduate teacher and assistant post-graduate teacher will be same as laid down for post-graduate Diploma in Special Education for Non-normal Children (D.S.E.N.C.) and post-graduate Diploma in the Scientific Study of the Developmentally Handicapped (D.S.S.D.H.). Additionally those who have B.Ed. or a Bachelor's degree in Child Development or other related subjects and have 5 years of special education experience with the mentally retarded will be recognised as post-graduate teachers and those who have 3 years of special education experiences with the mentally retarded will be recognised as assistant post-graduate teachers. Those who have M.D. or post-graduate Diploma in Child Health, or its equivalent with 5 years of clinical experience will be recognised to teach Pediatrics aspects of special education as post-graduate teacher and those with 3 years of clinical experience will be recognised as asst. post-graduate teacher.

**O. 65-F(2):**

**Faculty of Pharmacy :**

Rules regarding the recognition of a teacher as a recognised Post-graduate Teacher in the subject comprised under the Faculty of Pharmacy.

<i>Bachelor's Degree</i>	<i>Master's Degree in the subjects or its equivalent</i>	<i>Doctorate Degree in the sub.</i>	<i>Teaching experience in degree classes as a lecturer</i>
—	—	Ph.D.	5 years
First class or Second Class	Second Class of First Class	—	10 years or 5 years' teaching experience plus 5 years' -research experience in the subject in a the responsible position.

**O. 65-G :** Deleted.

**RULES RELATING TO THE RECOGNITION OF PERSON AS UNIVERSITY  
TEACHERS FOR THE PH.D. DEGREE  
FOR ARTS, SCIENCE, COMMERCE AND EDUCATION FACULTIES**

**O. 65-H :**

A teacher to be recognised for the Ph.D. Degree shall have the following qualifications over and above prescribed for recognition vide O. 65-M as a teacher for Master's Degree : . ( a ) A research degree, of recognised University in the subject in which recognition is sought with Seven years teaching experience at the Post-graduate level and/or as a research worker.

*OR*

(a) A Master's Degree at least with Second Class of a recognised University in the subject in which recognition is sought with ten years' teaching experience in the subject at the Post-graduate level and/or as a research worker.

*AND*

( b ) Independent published research treatise and/or published papers of recognised merit.

*OR*

( b ) Ten independent research papers in the subject published in learned journals of repute.

*Note.*—In the case of a teacher/scholar already recognised for one subject and who does not hold a Master's degree or a research degree in the second subject for which recognition is sought as a Ph.D. guide, the University may on the recommendation of a committee of three experts in the subject based on an examination of his research publications/works waive the requirement for a Master's or a Research Degree.

**FOR COMMERCE FACULTY**

*N.B.*— The term "subject" shall comprise those subjects for which a teacher can be recognised at post-graduate level.

**FACULTY OF MEDICINE**

**O. 65-H :**

A teacher to be recognized as guide for the Ph.D. degree shall have (a) not less than fifteen years teaching and research experience after obtaining his Postgraduate Qualification and shall also have not less than ten years postgraduate teaching as a faculty member OR (b) possesses the post of Professor in concerned subject.

**FOR THE FACULTIES OTHER THAN THE FACULTIES OF  
ARTS, EDUCATION, SCIENCE, COMMERCE AND MEDICINE**

**O. 65-H :**

A teacher to be recognised for the Ph.D. Degree shall have the following qualifications over and above those prescribed for recognition (vide O. 65-F) as a teacher for Master's Degree :

( a ) A research degree of a recognised University in the subject in which recognition is sought.

- ( b ) "Independent" published research work of recognised merit in the subject in which recognition is sought, provided that such independent published research work is other than the thesis submitted by the teacher concerned for his Master's or Doctorate degree.

(*Note.*—*The Board of University Teaching and Research shall decide what will constitute recognised merit in each case*); and

- ( c ) At least five years' standing as a recognised post-graduate teacher for Master's Degree.

*\*Note.*—In the case of a teacher/scholar already recognised for one subject and who does not hold a Master's degree or a research degree in the second subject for which recognition is sought as a Ph.D. guide, the University may on the recommendation of a committee of three experts in the subject based on an examination of his research publications/works waive the requirement for a Master's or a Research Degree.

**O. 65-I :**

In the case of persons of recognised eminence in a subject, the Executive Council may, after consulting the Board of University Teaching and Research in its discretion, recognise them as "Post-graduate teachers or for guiding Ph.D. research work. It will not be necessary for such ' persons to apply for recognition.

**O. 65-J :** Deleted.

**RECOGNITION OF POST-GRADUATE TEACHERS IN THE SUBJECTS OF  
MEDICINE AND SURGERY AND DENTAL SURGERY**

**O. 65-K :**

(a) A clinical Department or its unit training candidates for broad or super specialities, shall have a minimum of three full time faculty members belonging to the concerned disciplines of whom one shall be a professor, one Associate Professor/Reader and one Assistant Professor/Lecturer, possessing the qualifications and experience prescribed by the Medical Council of India:

Provided that the second or subsequent additional unit may be headed by an Associate Professor.

Of these faculty members only those who possess a total of eight years teaching experience, out of which atleast five years teaching experience as Assistant Professor/Lecturer gained after obtaining post-graduate degree, shall be recognized as Post-graduate Teachers.

(b) In each department training candidates for super Specialities, there shall be a minimum of three Faculty Members with requisite post-graduate qualification and experience - one professor, one Associate Professor/Reader and one Assistant Professor/Lecturer, with at least two of them holding the degrees of D.M./M.Ch. in the concerned discipline. Of these faculty members only those who possess eight years teaching experience out of which at least five years teaching experience as Assistant Professor/Lecturer gained after obtaining the higher speciality degree shall be recognized as post-graduate teacher :

Provided that in the case of super speciality courses which are being newly instituted relaxation of qualification and experience of Post-graduate teachers may be granted by the Medical Council of India for sufficient causes.

**Recognition of Teachers for M.D.S. Degree**

**O. 65-K (B) :**

Teachers to be recognised for :

- ( a ) For various Dental specialities prescribed under regulation 260 for M.D.S. Degree must have post-graduate qualifications in the Dental subject and 5 years of teaching

experience in the subject concerned to the under-graduate Dental classes as a Professor, Assistant professor or equivalent post in a recognised Dental College, and

- ( b ) published at least one research paper in a recognised journal.

Notwithstanding anything contained above, those teachers who have already been recognised as post-graduate teachers on or before 14th June, 1973 shall continue to be recognised as Post-graduate teachers in their respective subject for a period of 5 years during which period such teachers shall be required as a condition for further renewal of their recognition to have published at least one research paper of recognised merit in the subject in which recognition is sought, provided that such published research work is other than the thesis dissertation submitted by the teacher concerned for his post-graduate degree.

*Note.*—(i) In order to confirm the research paper is published in a recognised journal or not, the matter should be referred to the dean of the faculty.

(ii) No student shall be registered under an Assistant Post-graduate teacher.

**O. 65-L :**

Full-time. Professors, Readers and Lecturers who are appointed by the University for the Post-graduate teaching work in the various University departments be considered as Post-graduate teachers in their respective subjects as Asstt. Post-graduate teacher or P.G. Teachers according to O. 65-M (i) or O. 65-F (2) as the case may be.

**Rules relating to recognition as & Post-graduate Teacher for the faculties of Arts, Science, Commerces, and Education**

**O. 65-M ( 1 ) :**

A teacher to be recognised as a full fledged (an Asst.) Post-graduate teacher for the Master's Degree in the faculties of Arts, Education, Science and Commerce by papers must have the qualifications specified herein below :

- (a) A Ph.D. Degree and three years' teaching experience in the subject to the degree class as a Lecturer before or after his obtaining the Ph.D. Degree;

**OR**

- (b) M.Phil. Degree and five years' teaching experience in the subject at the degree level;

- (c) A Master's Degree in First Class and five years' teaching experience as a Lecturer at the degree level;

**OR**

- (d) A Master's Degree in Second Class or deemed Second Class in the subject and at least seven years' teaching experience in the subject to the degree class as a Lecturer;

**OR**

- (e) A Bachelor's Degree in Pass Class and a Master's Degree in Pass Class with ten years' teaching experience in degree classes in the subject concerned.

- ( f ) A Chartered Accountant with three years' teaching experience in Accounting and Auditing in degree classes or five years' professional standing;

**OR**

- (g) A B.Com. Degree in at least a Second Class in Advanced Accounting and Auditing and holding M.Com. Degree with A.I.C.W.A. (Diploma of the Indian Institute of Cost and Works Accountants, Calcutta) and possessing at least three years' experience of teaching the subject in a College; *OR*

- (h) A person holding a B.Com. Degree in at least Second Class in Advanced Accounting & Auditing and holding the A.I.C.W.A. (Diploma of the Indian Institute of Cost and Works Accountants, Calcutta) and five years' professional experience shall be recognised as Post-graduate teacher for Cost Accounting and Advanced Accounting for the M. Com. Degree.

*Note.*—(i) Teaching experience means experience of teaching at an affiliated college or recognised institution of University Department, as the case may be.

- (ii) In case of a Tutor/Demonstrator, who possesses the necessary qualifications for being appointed as a Lecturer, the teaching experience gained by him in the said

post shall be considered for the recognition to & maximum period of three years only. The rest of the required teaching experience shall be as per rules in force from time to time.

- (iii) For Shastris and Maulavis, i.e. Teachers in Sanskrit, Prakrit, Pali, Persian and Arabic, the above qualification will not be insisted upon; but the concerned teachers must have qualifications of having passed special examinations in these subjects which are equivalent to those mentioned above.
- (iv) If a Teacher is an honorary worker, he shall be approved as a Teacher only, provided he puts in at least four periods of teaching work per week throughout the year. Such an honorary teacher shall not be considered as a regular teacher of that college or Institution for the purpose of enrolment as a teacher.

**Q. 65.M (i) (A)**

A teacher to be recognized as a full fledged post-graduate teacher for the Master Degree in the Physical education by papers must have the qualifications specialised here in below :

- (a) A Ph. D. Degree and three year's teaching experience in the subject to the degree class as a teacher before or after his obtaining the Ph. D. degree.

**OR**

- (b) M. Phil Degree and five year's teaching experience in the subject at degree level.

**OR**

- (c) A master degree in physical education (M.P.E.) in first class and five years' teaching experience as a lecturer at the degree level (experience in college or university as Director, Lecturer or instructor of Physical Education.

**OR**

- (d) Master of Physical Education (M.P.E.) in Higher second class (55%) and seven years' teaching experience as a Lecturer at the degree level (experience in college or university as Director, Lecturer or Instructor of Phy. Edu.)

**OR**

- (e) Master degree in Physical Education (MPE) & five years' experience in teaching as lecturer in B.P.Ed. &/or M.P.E. Level.

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**Rules relating to recognition as an Asst. Post-graduate Teacher**

**O. 65-M (2) :**

Recognition of Teachers as an Assistant Post-graduate teachers in  
**D.P.S.W. D.S.E.N.C., D.P.O.T., D.M.S.P.**

- ( 5 ) ( i ) ( a ) A teacher to be recorded as an Assistant post-graduate teacher for the courses for Diploma in Psychiatric Social Work (D.P.S.W.), Diploma in Special Education for the Non-normal Children (D.S.E.N.C.), Diploma in Psychiatric Occupational Therapy (D.P.O.T.) and Diploma in Psychotherapy (D.P.) by papers shall have at least Second Class Masters' Degree in the subject or a post-graduate diploma in the subject and three years' teaching or clinical or research experience in the respective subject and/or related fields like psychiatry, Social work, Psychology and Psychotherapy.
- ( b ) A teacher to be recognised as a post-graduate teacher in diploma in Medical and Social Psychology (D.M.S.P.) shall have a post-graduate diploma in the subject or M.D. (Psychiatry) or D.P.M. with at least three years' teaching, research or clinical experience or a second class Master's degree in Psychology, Social Work, Child Development or related subjects with five years' teaching, research or clinical experience.
- ( c ) A teacher to be recognised as a post-graduate teacher in B.Sc., (*A.S.T.*) shall have second class Bachelors Degree or a post-graduate Diploma in the subject recognised by Indian Speech and Hearing Association with at least three years of teaching, research or clinical experience or at least Second Class Master's Degree in Audiology and Speech recognised by Indian Speech and Hearing Association with one year of teaching, research or clinical experience or M.S. (E.N.T.) or D.O.L. or D.P.M. or M.D. (Psychiatry) with three years' teaching, research and clinical experience in voice, speech and hearing disorders.

- (ii) A teacher with a post-graduate qualification of M.D. or Diploma in Psychiatric Medicine (D.P.M.) or its equivalent will also be recognised as an Assistant Post-graduate teacher, if he has worked as a Registrar in the same branch for at least two years in a teaching institution where he is working in his own speciality.
- (iii) Notwithstanding anything contained above, a teacher who has been recognised as an Assistant post-graduate teacher in the subject of Psychology, shall also be recognised as an Assistant post-graduate teacher to teach the Psychology paper in the above Diploma Courses.

*Note.*—All those who meet the requirements to be recognised as Assistant post-graduate teachers in D.P., D.P.S.W., D.P.O.T., D.M. & S.P., D.S.E.N.C. and B.Sc. (A.S.T.) as in O. 65-M ( 2 ) ( 5 ) ( i ) will be eligible to be recognised as Assistant Post-graduate teacher in the post-graduate Diploma in the Scientific Study of the Developmentally Handicapped.

- ( 6 ) Conditions for recognition of post-graduate teachers and asst. post-graduate teachers for M.Sc. (Psychiatric Occupational Therapy) and M.Ed. (Special Education-mentally handicapped.)

For M.Sc. (Psychiatric Occupational Therapy).

The conditions for recognition a post-graduate teacher and assistant post-graduate teacher will be same as laid down for post-graduate Diploma in Psychiatric Occupational Therapy (D.P.O.T.). For M.Ed. (Special Education-mentally handicapped).

The conditions for recognition as post-graduate teacher and assistant post-graduate teacher will be same as laid down for post-graduate Diploma in Special Education for Non-normal Children (D.S.E.N.C.) and post-graduate Diploma in the Scientific Study of the Developmentally Handicapped (D.S.S.D.H.). Additionally those who have B.Ed. or a Bachelor's degree in Child Development or other related subjects and have 5 years of special education experience with the mentally retarded will be recognised as post-graduate teachers and those who have 3 years of special education experiences with the mentally retarded will be recognised as assistant post-graduate teachers. Those who have M.D. or Post-graduate Diploma in Child Health or its equivalent with 5 years of clinical experience will be recognised to teach Pediatrics aspects of special education as post-graduate teacher and those with 3 years of clinical experience will be recognised as asst. post-graduate teacher.

**( 7 ) Rules regarding the recognition of a teacher as an Assistant Post-graduate Teacher in the subjects comprised under the Faculty of Pharmacy.**

<i>Bachelor Degree</i>	<i>Master Degree in the subject or its equivalent</i>	<i>Doctorate Degree</i>	<i>Teaching experience in the degree class as a Lecturer or Research experience in the subject</i>
(1) —	—	Ph.D.	3 years
(2) First or Second	Second or First	—	5 years

**O. 65 - M (2) :** FOR RECOGNITION OF TEACHERS AS AN ASSISTANT TO POST GRADUATE TEACHERS IN MEDICAL FACULTY IS DELETED.

**Period of Recognition & Renewal of Recognition**

**O. 65-N :**

**( 1 ) Period of Recognition**

- ( 1 ) The recognition granted under the foregoing ordinance shall be for a period of five years.

**( 2 ) Renewal of Recognition**

- ( 2 ) Each recognised teacher or assistant recognised teacher shall submit at least six months prior to the date on which his recognition expires, a report of all work done by him during the period of his recognition, to the Board of University Teaching & Research. (*Note.*—Such reports may include the synopsis of the lectures delivered, the changes he made for the presentation and in the material of his lectures, the difficulties in following the subject that the students experienced according to his assessment, the types of tutorials the conducted, the response he had at these tutorials, the interest he displayed in the extra auricular and oilier activities, the reading, the writing and reviewing of books or papers in his subject that he did, and the research work, if any, that he did himself or he guided during the period.)
- ( 3 ) The Board of University Teaching and Research shall after considering the report

recommend to the Executive Council whether his recognition be continued further.

( 4 ) The Executive Council may, at any time, on the recommendation of the Board of University Teaching & Research withdraw the recognition of a recognised teacher. ( 5 ) The names of persons recognised as University Teachers, whose services have been transferred from one college to another or who have been transferred from one post to another in the same college, will continue on the list of University Teachers for a period of four months, in order to allow a fresh application for recognition to be considered. " (Explanation.—This period of four months will not include the period of University Vacation.) **O. 65-O :**

For the purpose of organisation and co-ordination of Post-Graduate teaching, training and research in the Gujarat University area there shall be the following five zones :

(1) **Ahmedabad City East Zone** : It will comprise of the colleges/Institutions situated in the city of Ahmedabad East of Sabarmati river.

( 2 ) **Ahmedabad City West Zone** : It will comprise of the colleges/Institutions situated in Ahmedabad West of Sabarmati river.

( 3 ) **Ahmedabad and Gandhinagar and Kutch District Zone** : It will comprise of the colleges/Institutions situated in the Ahmedabad District (excluding Ahmedabad city East and West zones) Gandhinagar District and Kutch District

(4) **Kheda District Zone** : It will comprise of the colleges/Institutions of Gujarat University situated in the Kheda District

(5) **Baroda and Panchmahal District Zone** : It will comprise of the colleges/Institutions of Gujarat University situated in the District of Baroda" and Panchmahals.

Note.—In the zones, all Post-graduate teaching, training and research will be conducted at such centres and in such subjects as may be specified when granting the recognition.

**Requirements for instituting Post-graduate Centre (Requirement of local Staff in the subject):**

**O. 65-P :**

The following shall be the requirements for recognition of a Centre for imparting post-graduate instructions and/or teaching.

(a) In the faculties of (1) Arts (2) Education (3) Science in all subjects other than Chemistry, and (4) Commerce, for instituting a post-graduate centre in the subject concerned it shall be necessary that full teaching of all the papers in the subject be organised and implemented.

It shall be necessary for a post-graduate centre in subject concerned in any of the above faculties to have on its local staff at least.

( i ) Three recognised post-graduate teachers in the subject.

*OR*

(ii) at least two recognised post-graduate teachers and two recognised Assistant postgraduate teachers in the subject.

( b ) In the case of languages, there shall be subject to the total requirement of the minimum local staff as laid down below. ;

( 1 ) At least two recognised Post-graduate teachers or at least one recognised Postgraduate teacher and two Assistant post-graduate teachers in the Principal subject;

*AND*

( 2 ) At least one Assistant recognised Post-graduate teacher in each of the subsidiary languages.

*Note.*—While granting a Post-graduate centre in common subjects like English-Economics in different faculties, in the colleges, by the same management in the same premises the recognised Post-graduates teachers of Assistant Post-Graduate teachers working in a college or colleges or institution or institutions under the same management in the same premises may for the purpose of this ordinance with (he permission of the Vice-Chancellor be treated as the local staff for any one faculty, but not in two or more faculties.

( c ) In the case of Post-Graduate centre for different groups such as History, Economics, Sociology and Politics, the following local staff of a college shall be considered adequate :

(i) Three recognised Post-graduate teachers i.e. two recognised Post-graduate teachers in any of the groups and one recognised post-graduate teacher in the remaining group.

*OR*

- ( ii ) One recognised Post-graduate teacher and one Assistant Post-graduate teacher in each of the groups separately, in the subject concerned. (d)

In the faculty of Science (Chemistry only) :

For instituting a post-graduate Centre in the subject of Chemistry, the following local staff of a College/Institution shall be required.

- (i) Three recognised post-graduate teachers out of which two recognised post-graduate teachers shall be in the branch of the subject concerned and one recognised post-graduate teacher shall be in either of the remaining branches of the subject concerned.

*OR*

- (ii) Two recognised Post-graduate teachers in the branch concerned and two recognised Assistant Post-graduate teachers, one in the two remaining branches of the subject concerned.

*N.B.*—In the case of any of the post-graduate centres in Inorganic, Organic, or Physical Chemistry if there is no adequate local staff as required under 0.65-P due to certain circumstances, such a centre will be permitted to continue, provided it has on its local staff at least one full fledged post-graduate centre concerned and other teachers in any other branch or branches as required under sub-clauses (i) and (ii) of clause (d) above. For instituting a post-graduate centre in Group "D"—Analytical Chemistry, Group "E"—Petro-Chemical, following shall be the minimum requirement of local teaching staff.

- ( iii ) For Group "D"—Analytical Chemistry, the required local teaching staff of the College/Institution shall consist of—

- ( a ) One teacher with M.Sc. by papers in Analytical Chemistry having to his credit research work of recognised merit in Analytical Chemistry.

*AND*

- (b) One recognised post-graduate teacher with M.Sc. Papers in Physical Chemistry or Inorganic Chemistry and one recognised Post-Graduate teacher with Organic Chemistry.

*OR*

- ( b ) One recognised Post-graduate teacher or one assistant Post-graduate teacher in Physical or Inorganic Chemistry and one Post-graduate teacher with Organic Chemistry.

- ( iv ) For Group "E"—Petrochemical, the required local teaching staff of the College/Institution shall consists of:

- (a) A recognised Post-graduate teacher either for Physical Chemistry or for Organic Chemistry.

*OR*

- ( b ) One recognised post-graduate teacher or two assistant post-graduate teachers for Physical Chemistry or Organic Chemistry in which there is no post-graduate teacher.

*OR*

- ( c ) A Chemical Engineer whose qualifications are approved by an expert committee.

- (e) In the case of post-graduate centres for the degree course under the faculties of:

( 1 ) Technology including Engineering

( 2 ) Law

( 3 ) Medicine and

(4) Pharmacy, the following local staff shall be required.

- ( i ) Three recognised Post-graduate teachers in the branch or the subject concerned or two recognised post-graduate teachers in the branch or subject concerned and two Assistant post-graduate teachers in the branch or subject concerned.

- (ii) In case of non availability of teachers indicated in Clause (i) of above the Vice-Chancellor may permit opening or continuing of the post-graduate centre in the branch or subject concerned provided College/Institution satisfies the following condition.

Two recognised post-graduate teachers in the branch or the subject concerned or ( ii ) one recognised post-graduate teacher in the branch or the subject concerned and two recognised Assistant Post-graduate teachers in the branch or the subject concerned.

- (f) In the case of post-graduate centres for Diploma Courses under the Faculty of Medicine, the post-graduate centre shall have on its local staff at least one recognised post-graduate teacher and one recognised Assistant post-graduate teacher in the subject concerned.
- (g) In the case of a post-graduate centre for M.D.S. Degree Course one recognised post-graduate teacher and one recognised Assistant Post-graduate teacher on the local staff of College in the subject concerned shall be necessary.
- (h) Not less than one-half of the total number of periods in the subject shall be provided for by the college from amongst its own local staff duly recognised and not more than one half of the total number of periods per subject per week may be provided for in a term by inviting such number of recognised teacher or teachers duly recognised either as post-graduate or Assistant Post-graduate teachers from other colleges or recognised institutions or university departments.
- ( i ) No centre shall work for less than four days a week where practical work is not involved and five days a week where practical work is involved with not more than four lectures to be delivered on Sundays, if necessary.
- ( j ) No Post-Graduate Centre shall ordinarily be allowed to close-down the Post-graduate teaching work, If it is found necessary the same can be done only after obtaining the prior permission of the Vice-Chancellor.

**O.65-Q :**

( 1 ) The authorities of an affiliated college or a recognised institution desiring to have a post-graduate centre for a particular subject at their college or recognised institution shall apply to the University in a prescribed form in terms of condition laid down above.

(2) Such recognition will be given by the Executive Council. The Executive Council in deciding the matter will adopt a procedure similar to one laid down in the Gujarat University Act for recognising a post-graduate institution. If the Executive Council so chooses, it may set up a Local Inquiry Committee before deciding the question. Such recognition will- be given by the Executive Council in consultation with (he Board of University Teaching and Research.

**O. 65-R :**

The affiliated colleges or recognised institutions applying to the University for recognition of post-graduate centres in one subject or more shall undertake the responsibility of fulfilling the requirements of such a centre as laid down by the University from time to time.

**O. 65-S :**

There shall not generally be more than three post-graduate centres in a zone, provided that the Executive Council may in its discretion permit the opening of a fourth centre in an exceptional case for the same subject of postgraduate study at another place, if ( i ) there are at least ten students enrolled in those three centres in the preceding year, and (ii) the institution applying for the new centre has at least tea candidates ready for enrolment to start with and fulfils all the. conditions laid down under the relevant rules for opening a centre. In no case, there shall be more than four centres in a subject in the same zone.

**O. 65-T :**

It shall be a condition for affiliation of colleges and recognition of institutions that they will co-operate in the scheme and work of post-graduate teaching of the University by allowing their recognised post-graduate teachers to work as visiting teachers in various post-graduate centres and in any other manner that may be laid down from time to time by the Executive Council.

**O.65-U:**

In case of post-graduate teacher of a particular place requiring to go to a recognised centre for collaboration in its teaching work, the inviting post-graduate centre will bear the expenses of lodging of the visiting teachers. The actual travelling expenses of the teacher shall be borne by the University as per rules to be made in that behalf by the Executive Council.

**O. 65-V :**

In the University departments in the respective subjects, the enrolment of students for those subjects in the Ahmedabad area shall be at and under these University departments, Heads of the University departments shall arrange to associate recognised post-graduate teachers and assistants in the Ahmedabad area with the work of teaching in their Departments.

**O.65-W : Deleted.**

**Ordinance for Registration of Students at an Approved Institution**

**O.65-X :**

A student who has passed his Post-graduate Degree Examination of this University and who is working at an institution outside the University area, recognised as an approved institution by the Executive Council of this University for the purpose of giving guidance in research and is intending to register himself for the Ph.D. degree of this University, shall forward his application in the prescribed form for admission and registration, provided he is eligible for such an admission. The forms shall be duly completed and signed by the guiding teacher and sent through the Head of the Approved institution to the Registrar of this University. He shall at the same time pay the prescribed registration fees of Rs. 100 for courses leading to the Ph.D. degree, as the case may be. No tuition fees shall be charged by this University for such candidates. In case, the Institution charges any amount for the use of materials, etc. the person will have to pay that amount directly to the Institution concerned in addition to the registration fees payable to the University. In case he is required to produce an Eligibility Certificate, for admission to this University as provided under relevant ordinances, he shall apply for admission to the University, only after obtaining the certificate in question on production of the required documents and the prescribed fee. On receipt of the completed application for admission and registration and the fees prescribed thereof, the University will issue a Registration Certificate giving particulars regarding , the registration number, the name of the student, the date of registration the problem of research and the year in which the person proposes to submit his thesis.

Notwithstanding anything stated above a student who has passed his Post-graduate degree examination of other University and is intending to register himself for the Ph.D. degree of this University in an approved institution recognised by the Executive Council of this University be registered provided the concerned approved Institution is situated in Gujarat State. A Student who is to be registered under this provision shall satisfy the usual requirements regarding eligibility, registration, etc. mentioned above.

**(12) Appointment of University Teachers**

*[Under Sec. 20 (xxi)]*

**O. 66:** Deleted.

**O.66-A :**

( 1 ) It shall be a duty of every full time teacher to remain present in his department for not less than four hours on every working day;

( 2 ) The work-load per week for every full time teacher in a University Department shall be upto 10 periods of 60 minutes each, of which lectures shall not exceed eight.

*(Explanation.—The above quantum of work shall include practical work. For the purpose of counting work-load one unit of practical work shall be considered equivalent to one period of 60 minutes.)*

**O. 67 :** Deleted

**O.67-A :** Deleted

**O.68:**

Except for the Master's Degree in Engineering and in special cases approved by the Executive Council on the recommendation of the Board of University Teaching and Research all candidates for Ph.D. degree must work under the guidance or direction of University Professor, a whole time University teacher or a recognised teacher.

Provided that a post-graduate teacher, working in an affiliated college or a recognised Institution or a University Department in the Gujarat University area and having not less than five years standing as a post-graduate teacher, may on the recommendation of the Board of University Teaching and Research on the recommendation being approved by the Executive Council, be permitted to do his/her research work for his/her Ph.D. degree in his/her own specialised subject independently.

Provided always that when a candidate for a Ph.D. degree has been permitted to work independently, the Board of University Teaching and Research shall recommend to the Executive Council names of two external Referees.

**O. 83-B :**

No candidate for a Post-graduate degree examination shall be allowed to appear at the said examination unless

- (1) he/she has attended minimum number of lectures in each term as per P.G. Rule in this behalf.

OR

the deficiency, if any, in attendance has been duly condoned as per P.G. Rule.

- (2) the attendance reports of the candidates have been received in accordance with P.G. Rule.

In the event of non compliance of any one or more of the conditions stated above, the name of the candidate shall be deemed to stand cancelled from the list of the candidates appearing at (he relevant examination and thereupon the candidate concerned shall not appear at the examination; and in case of his/her appearance at the examination, the result shall not be declared. The examination fees paid by such a candidate shall be refunded in full.

(Exe. Coun. Dt. 6-10-79 Item No. 63).

**O. 129-A :**

Notwithstanding anything contained in the above ordinance, a blind candidate appearing at any of the examination of this University will be exempted from payment of examination fees on production of a certificate regarding his blindness from a Civil Surgeon or the Principal of an affiliated college or a member of the Senate for the time being or *Gazetted* Government Officer. Provided that in case of a blind candidate appearing at an examination shall be required to pay only a fee of Rs.10 as the registration fee and shall be exempted from the payment of any examination fee.

Notwithstanding anything contained above, a blind student persuing his post-graduate studies in any of the University schools, recognised institutions or at any post-graduate centre of the University will, on production of evidence of his blindness to the, satisfaction of the Director of the post-graduate school or a Principal of the college where a post-graduate centre is instituted by the University will be permitted to study on payment of only half of the term fees prescribed for each term, provided his income or his guardian's income does not exceed Rs. 6,000 per annum. [Exe. Council Dt 20-1-1976.]

**O. 151-C :**

The following shall be the rates of tuition and other fees for Post-graduate students per term in the University's Post-graduate departments and at Post-graduate teaching centres, if any, instituted by the University :

( a ) Tuition fees for full-time students :	<b>Existing</b>	<b>Approved by Executive Council Date 23-5-99</b>
( i ) For Arts/Science/Commerce		200-00
(ii) Education Law		1250-00
(iii) The Tuition fees for M.B.A.	600-00	1000-00
(iv) (a) Tuition fees for M.B.A.	375-00	750-00
(b) Reading General fees for the M.B.A. (full time & Part time) Course students.	50-00	250-00
(c) Library fees for the M.B.A. (full time & Part time) Course students.	40-00	100-00
(v) For Master of Physical Education :		
(a) Tuition Fees	300-00	400-00
(b) Practical Fees	60-00	100-00
(c) Internal Examination Fees	10-00	50-00
(vi) For Master in Journalism Studies	500-00	750-00

	(vii) For Bachelor of Communication, Journalism & Public Relations.	400-00	750-00
	(viii) For Master of Development Communications :	300-00	500-00
	(ix) Students admitted to the institute of English & Foreign Language	250-00	500-00
	(x) For Diploma in the Faculty of Medicine, Diploma in Forestry & Diploma in Space Science.	200-00	500-00
	(xi) For Diploma in Linguistics & Certificate Course in Prakrit.	145-00	200-00
	(xii) For Diploma Course in Developmental Communication, Diploma in Clinical & Community Psycho. & Diploma in Counselling Psychology.	300-00	500-00
	(xiii) For Diploma in Computer Science & Application Course per Semester.	500-00	750-00
(b)	(i) For part-time evening programme in Master of Business	1800-00	2500-00
	(ii) For Part-time students in all the subjects compressed under the Faculty of Education.	100-00	300-00
	(iii) For the M.E. Degree Part-time students.	125-00	1000-00
(c)	Laboratory fees for full-time/part time students per term shall be as follows :		
	(i) For the subject of Home Science & all Science subjects other than Mathematics & Statistics for Master's Degree or the M.Pharm Degree or for Diploma in Forestry.	60-00	150-00
	(ii) For the subjects of Geography and Statistics for Master's Degree.	35-00	100-00
	(iii) For M.C.A.	500-00	1000-00
	(iv) For Diploma Course in Computer Science and Applications.	400-00	800-00

**O. 159-A :**

. Notwithstanding what is provided in Ord: 151-D., Ord. 151-E and Ord. 159 or anywhere in (he Statute or Ordinance of the University regarding prescribing of the rates of tuition fees for students both at under-graduate and post-graduate study in any of the affiliated Colleges or University Departments, no tuition fees shall be collected from female students, such fees being payable by the State Government through its concerned Department.

[Executive Council, dated 24-8-1985, Item No. 85].

**Ordinances regarding admission to various P.-G. Courses  
DEGREE OF THE MASTER OF ARTS (M.A.)**

**O. M.A.-1 :**

( a ) (i) Candidates for the Degree of Master of Arts must have passed the examination for the degree of Bachelor of Arts of this University or an examination recognised as equivalent thereto.

Provided however, that a candidate who has passed the Bachelor of Arts/Science/ Commerce Degree examination in pass class shall offer at the M.A./M.Sc./M.Com. degree examination, the same subject or subjects with which he has passed the Bachelor's degree examination.

*AND*

(ii) must have passed the M.A, Degree examination in both Part I and Part II after keeping, as per requirements laid down in that behalf, two terms for each of the parts, viz. Part I and Part II examinations.

[Academic Council dt 23-8-1978. Exe. Coun. dt. 2-9-1978 Item No. 90]. ( b ) • On a fresh application being submitted together with the prescribed fees, a candidate who has passed in group A (Pure Mathematics) of Group B (Applied Mathematics) under the old rules will be required to keep two additional terms for Part II examination, if he wishes to re-appear with Group B (Applied Mathematics) or Group A (Pure Mathematics) under the new rules, and on Ms keeping these two additional terms, he shall be permitted to appear at the Part I and Part II examinations in that new group simultaneously.

**O. M.A.-1 ( a- ) :**

In the case of examinations leading to the courses for two terms the university Departments & the Post-graduate centres in their respective subjects *may hold* a test examination at the end of each term & inform the university about' the performance of students at the end of year.

[Ex. Coun. dt. 7-2-1996 Item No. 20 (2)].

**O. M.A.-1 ( b ) :..**

A candidate who has passed the M.A. Degree Examination offering any two groups, one group from each of the two groups of History (A & B), Economics (C & D), Sociology (E & F), Politics (G & H) and Psychology under the relevant rules of the University shall be permitted to re-appear at the M.A., Part II Examination with the remaining group of four papers of the subject concerned; such remaining group being the other than the one offered by him at the

**P.G. Rule No. 1(d) and (e) modified as follow**

**Number of Postgraduate students to be admitted.**

- (1) The ratio of recognised postgraduate teacher to number of students to be admitted for the degree and diploma courses shall be 1:1 each for degree and diploma courses, in each unit per year, to the extent that in no circumstances more than 2 students for degree and one for diploma shall be registered in a unit in one academic year.
- (2) In case the institution is having only postgraduate diploma courses in any subject then it shall have a Unit of 30 beds with 3 full time teachers. The ratio of number of students and recognised postgraduate teacher shall be 1:1 and in no circumstances more than three students can be admitted in a unit per year.
- (3) The requirement of units and beds shall not apply in the case of Postgraduate degree or diploma courses in Basic and para-clinical departments. The ratio of recognised postgraduate teacher to students shall, however, be maintained at 1:1 both at degree as well as diploma level.
- (4) The number of students to be admitted in case of postgraduate degree (superspeciality) courses shall be one student per year per recognised Postgraduate teacher in a department having a minimum of three (acuity members (one Professor, one Associate Professor/Reader and one Asstt. Professor/Lecturer) and 20 beds. If the number of Postgraduate teachers in the unit is more than one then the number of students may be increased proportionately but not more than two in a unit per year in any circumstances. For this purpose one student should associate with one postgraduate teacher

0-65 (K) for recognition of P.G. Teacher in medical faculty as follow :

- (a) A clinical department or its unit training candidates for broad or super specialties, shall have a minimum of three full time faculty members belonging to the concerned disciplines of whom one shall be a professor, one Associate Professor/Reader and one Assistant Professor/Lecturer, possessing the qualifications and experience for prescribed by the Medical Council of India:

Provided that the second or subsequent additional unit may be headed by an Associate Professor.

Of these faculty members only those who possess a total of eight years teaching experience, out of which at least five years teaching experience as Assistant Professor/Lecturer gained after obtaining postgraduate degree, [shall be recognised as Postgraduate Teachers.

- (b) *In* each department training candidates for super Specialties, there shall be a minimum of three Faculty Members with requisite postgraduate qualification and experience - one professor, one Associate Professor/Reader and one Assistant Professor./Lecturer, with at least two of them holding the degrees of D.M./M.Ch. in the concerned discipline. Of these faculty members only those who possess eight years teaching experience out of which at least five years teaching experience as Assistant Professor/Lecturer gained after obtaining the higher speciality degree shall be recognised as postgraduate teacher:

Provided that in the case of super speciality courses which are being newly instituted relaxation of qualification and experience of Postgraduate teachers may be granted by the Medical Council of India for sufficient cause.

**O-65** (I I) modified as follow :

A teacher to be recognised as guide for the Ph.D degree shall have {a) not less than fifteen years teaching and research experience after obtaining his Postgraduate Qualification and shall also have not less then ten years postgraduate teaching experience as a faculty member or (b) possess the post of Professor in concerned subject.

O. 65 M (2) for Recognition of teachers as an assistant to post graduate teachers in medical faculty deleted.



522-300-11-92

**O. 120**

( b) Every application for affiliation shall be sent along with the fees as prescribed below :

- |   |           |
|---|-----------|
| 1. Application for affiliation of a new college.<br>In event the need of the college is not established, 50% of the fee shall be forfeited. | Rs. 5,000 |
| 2. Application for bifurcation of an existing college <i>OR</i><br>Amalgamation of existing College <i>OR</i> Addition of a new faculty.    | Rs. 2,500 |
| 3. Extension of affiliation <i>OR</i> Renewal of affiliation.   | Rs. 1,000 |









## ગુજરાત યુનિવર્સિટી

પરિપત્ર

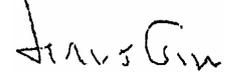
ક્રમાંક:એડેડેમિગ/૫૭૯૩૭/૨૦૦૧  
ગુજરાત યુનિવર્સિટી ગર્યાલય,  
અમ-૧૫૧-૯. તા. ૨૧-૧-૨૦૦૧

**વિષય:-** શૈક્ષણિક જગ્યાના ગર્યાભાર, રજાના નિયમો વિગેરે સહિત યુ.જી.સી. ગાઈડ  
લાઈન્સના સં-ભમાં

એગ્રિગ્યુટીવ ગઉન્સિલની તા. ૧૫-૬-૨૦૦૦ તેમજ તા. ૩૧-૧૨-૨૦૦૧ની સભામાં  
યુનિવર્સિટી ગ્રાન્ટ ગમિશનના "Regulation ૧૯૯૯" ના સં-ભમાં શૈક્ષણિક ગર્યાભાર, રજાના  
નિયમો સહિત યુનિવર્સિટીના સુધારેલા ઓર્ડિનન્સ : ૧૨૦-એ, ૧૨૦-બી, ૧૨૦-ડી, ૧૭૨, ૬૬-  
એ, ૯૭ અને યુનિવર્સિટી/ગેલેજોના શિક્ષણના રજાના નિયમોની નવલ આજ્ઞાનુસાર આ સાથે  
જાણ તેમજ ઘટિત ગર્યાવાહી સારું મોગલી છે, જે વિ-તિ થાય.

આભાર,

આપનો વિશ્વાસુ,



ગુલસચિવ

પ્રતિ

૧. આ યુનિવર્સિટી સાથે સંલગ્ન આર્ટસ, સયન્સ-ગેમર્સ, એજ્યુગેશન અને લો વિદ્યાશાખાની  
ગેલેજોના આચાર્યશ્રીઓ તરફ.....
૨. યુનિવર્સિટી ભવનોના અધ્યક્ષશ્રીઓ તરફ.....



**0.120-A :**

1. In affiliated Arts, Science and Commerce Colleges, there shall be at least one full-time Lecturer in every subject offered at any of the three years of the degree course. In case, however, it is found necessary to appoint a part-time teacher in any subject, not more than one part-time Lecturer shall be appointed, provided, however, that a college may, if it so desires, appoint one more additional part-time teacher in a subject, if the total work load of teaching in the subject cannot be fully met with by all full time teachers and one part-time teacher without the assistance of such additional part-time teachers.

Provided, however, that a part-time Lecturer shall be considered adequate in the following subjects :

- (a) In affiliated Arts Colleges : Persian, Arabic, Urdu & Prakrit.
  - (b) In affiliated Commerce colleges : Business Laws and Statistics (if offered at T.Y.B.Com. as compulsory subject only.)
2. In affiliated Education Colleges the teacher-students ration shall be 1\*12. Provided that while reformulating the total intake of students in an education college five students be counted for the Principal as against ten for a teacher.
  3. (a) The workload of the full time teachers shall not be less than 40 hours a week for 30 working weeks (180 teaching days) in an academic year.
  - (b) The maximum work-load per week for the Principal and full-time and Part-time teachers in affiliated Arts, Education Science, Commerce and Law Colleges shall be as under :

**Principal 9 periods of 45-minutes each**

- (i) Lecturers : 21 periods of 45 minutes each of which lecturers shall not exceed 15.
- (ii) Lecturers : 14 periods of 45 minutes each of which who are recognised as guides for Ph.D. lectures shall not exceed 10.
- (iii) Demonstrators : 24 periods of 45 minutes each,
- (iv) Part-time Lecturers : 10 periods (including tutorials) of 45 minutes each.

Note : (1) If a teacher is invited to teach at Post-graduate level, he shall be permitted to take not more than two lectures. One lecture delivered at Post-graduate level will be counted as two at undergraduate level and the work-load will be reduced accordingly.

- (2) Work-load shown against 3(ii) is " meant for those post-graduate teachers who are actually guiding Ph.D. students.

Notwithstanding anything contained above in the case of a department where total work-load in any subject/or a group of subjects exceeds by one or two periods, one additional lecture can, with the permission of the Vice-Chancellor, be allotted to any one teacher or one each to two teachers, provided that the total work-load of such teacher or teachers shall be 16 periods plus 4 tutorials.

- (3) The maximum work-load in the Faculty of technology including Engineering per week for a full time teacher engaging either Post-graduate and/or undergraduate courses for the following categories shall be as under :

- |  |                            |
|--|----------------------------|
| (i) Professors                             | 12 hours                   |
| (ii) Associated/Assistant Professor/Reader | 14 hours                   |
| (iii) Lecturers                            | 16 hours                   |
| (iv) Assistant Lecturers/Demonstrators     | 18 hours (Practicals only) |

Note : (1) For First Year and Second Year of the 4 year degree course, the number of students per batch for Practical/Laboratories/Workshops/ drawing halls per teacher shall be 20.

- (2) For 3rd year and 4th year of the 4 year degree course, the number of students per batch for Practical / Laboratories / Workshops / drawing halls per teacher shall be 15.
- (3) For College teachers in the Faculties of Arts, Commerce, Science, Education and Law, the workload will be as follows:

Lecturers/Sr. Lecturer/Lecturer (Selection Grade) : 16 hours.

A relaxation of two hours in the work-load may be given to the Professors who are actively involved in Research, Extension & Administration.

- (4) (i) Daily attendance of not less than five hours shall be compulsory for every full-time teacher on all working days.  
(ii) Daily attendance of not less than five hours be compulsory for every part-time teacher on his working day or days.
- (5) (i) The group for tutorials wherever applicable should not normally be more than 15 or 20 students,  
(ii) A teacher shall not be expected to supervise more than 15 students in the subject Faculty.

**O.120-A-1 :**

At least department-wise Cabins (not less than 50 sq.ft. per teacher) should be provided to the-teachers of the college. It should be necessary for the teacher to be available for at-least 5 hours daily in the college/university.

**O.120-B :**

1. There shall not be more than three faculty units in a college.
2. The maximum number of students admissible in an affiliated Arts, Science, Commerce or Law College (including a college having two or three faculty units) shall be ! 250 provided that the number of students admissible in Diploma Courses, if any in an affiliated Law College, such Diploma students being not more than 300 shall be exculsive of this ceiling of 1250 students in a college.  
Not withstanding anything contained above the Vice Chancellor may, in his discretion, permit the college concerned to admit such number of students exceeding 1250 as may be deemed necessary by the Vice Chancellor in his discretion.
3. The maximum number of students admissible in an affiliated Education College shall be in the Ratio of 1:12.
4. No affiliated Arts, Science or Commerce College shall have more than four divisions of a class in all faculties taken together provided that the Vice- Chancellor may, in his discretion, permit-to open one or more divisions in a faculty or faculties only if he deems it necessary to do so.
5. No affiliated Law College shall have more than five divisions of a class.
6. In an affiliated Arts. Science, Commerce or Law College, each class or a division thereof shall be of not more than 80 students. However, the Vice Chancellor may, in his discretion permit admission of not more than 10 students in a class (all divisions taken together) only in cases where the students of the same college are left out in cases of migration from other States or in peculiar circumstances like choice of medium or combination of subjects, subject to a maximum total 1250 students provided that an affiliated Arts, Science, Commerce or Law College situated outside the Ahmedabad City area having only a single division in one or more class may admit not more than 90 students in such a division of a class or classes.
7. In an affiliated Engineering College, the Vice Chancellor may, in his discretion, permit admission of ten percent additional students, provided that such permission will be considered effective only if and when the college obtains necessary approval there to by the Government of India.
8. Each affiliated College shall first admit its own students (including those who have been allowed to keep terms) to the higher class. However, those students who fail to secure their admission within a week from the date of the declaration of their result shall forfeit their right of admission to the higher class of their own college.
9. Every college in the Faculty of the Arts, Science, Commerce, Education and Law, out of the total seats available in the first year of the College, shall at least reserve seats as under :
  - (a) Scheduled Castes : 7%
  - (b) Scheduled Tribes (Including Garudi Caste) : 13%
  - (c) Socially & Educationally Backward Classes/Widows/Orphan Children : 27%
  - (i) The college shall admit the students belonging to the categories concerned on these reserve seats on the basis of the inter-se marks obtained by them. The reservation of the seats shall be exclusive of those students of these categories, who might gel



admission on open merit as per the normal standards, if any, laid by the college/ University.

- (ii) The college shall give and accept admission forms to the students of these reserve categories during 10 days from the result of the qualifying examination on the basis of which admission is given.
- (iii) At the initial stage, the students belonging to SC/ST/SEBC categories shall be given admissions on the basis of the caste certificates produced by them.
- (iv) The students desiring admission under SC/ST categories shall have to produce B.C. card exempting from tuition fees, etc. from the Social Welfare Department within 10 days from the date of admission. If they fail to produce B.C. card within 10 days from the date of admission, either they shall have to pay full tuition and other fees or their admission from the college shall be liable to be cancelled.
- (v) The students desiring admission under Socially and Educationally Backward Classes (SEBC) category shall have to bring a certificate from the competent authority as prescribed by the Government of Gujarat within 10 days from the date of admission that they are not included in the 'Creamy layer'. If such certificate is not produced within said 10 days, their admissions under reserve category shall be liable to be cancelled and they shall be treated at par with the students of General (Open) category.
- (vi) The benefits of reservations shall be available to only those students who originally belong to the State of Gujarat.
- (vii) After 10 days from the date of commencement of admissions, if the seats remain vacant after giving admissions to all the applicants belonging to the above mentioned categories, it shall be competent for the principal of the college to fill in these vacancies with prior permission of the Vice Chancellor.

The above provisions shall be applicable mutatis mutandis to the under graduates/ graduate level courses run by the University.

10. The colleges shall reserve at least 20% of the seats available in their hostels for the students belonging to Scheduled Castes and Scheduled Tribes taken together.

**O-120-D :**

**(a) PART TIME TEACHERS :**

Part-time teachers in a college will be required to attend to their duties for three days if the work load is 8 to 10 periods per week and for two days if the work load per week is less than that. The concerned lecturer should be allotted such number of days in a week on continuous consecutive days.

**(b) FOR PART-TIME TEACHERS**

(i) The scale of part-time teachers are as under: (These are scales of pay and all other

(i) The scale of part-time teachers are as under :	Scale Rs.	allowances admissible in the case of other teachers, shall be paid to these teachers.)
Lecturers		
1 - 4 Lectures	1600-55-2700	
5 - 7 Lectures	2600-90-4400	
8-9-10 Lectures	4000-135-6700	

(ii) Career Advancement :

Lecturers (Senior Scale)

1 - 4 Lectures	2000-65-3300
5 - 7 Lectures	3300-110-5500
8-10 Lectures	5000-160-8200

Lecturers (Selection Grade)

1 - 4 Lectures	2400-85-4100
5 - 7 Lectures	4000-140-6800
8-10 Lectures	6000-210-10200

**0.172 :2.**

- (a) The direct recruitment to the post of teacher shall advertisement and selection by the committee set up under ordinance 97. (b) The minimum qualifications required for the post of teacher will be those as prescribed by the University from time to time.

- (c) Every teacher shall, on his appointment, be provided with a letter of appointment, the terms and conditions of which shall not be repugnant to those prescribed by the University from time to time.
- (d) The salary scales and allowances for members of the teaching staff in all the affiliated Colleges and recognised institutions shall be such as may be laid down by the Executive Council, subject to the approval of the State Government.
- (e) Besides fulfilling the qualifications prescribed, candidates should have cleared the National eligibility test (NET) or State level Eligibility Test (SLET) for lecturers conducted by the UGC, CSIR or a University or Board set up by the State for similar test accredited by the U.G.C.

However the implementation of this provision will be effective from only after the State level Eligibility Test (SLET) is conducted.

(f) **CAREER ADVANCEMENT:**

Minimum length of service for eligibility to move into the grade of Lecturer (Senior Scale) would be four years for those with Ph.D., Five years for those with M.Phil, and six years for others at the level of Lecturer, and for eligibility to move into the Grade of Lecturer (Selection Grade) the minimum length of service as Lecturer (Senior Scale) shall be uniformly five years.

As regards for the recognised Institution, the minimum eligibility criterion would be Ph.D. for movement into grades of Reader and above. Those without Ph.D. can go up to the level of Lecturer (Selection Grade). A reader with a minimum of eight years of service in that grade will be eligible to be considered for appointment as a Professor (Promotion).

The Selection Committee for Career Advancement shall be the same as those for Direct Recruitment.

Other requirements for eligibility to move into the grade of Lecturer (Senior Scale) and Lecturer (Selection Grade) will be those as may be prescribed from time to time. 15. Age of Retirement :

- (1) The age of superannuation of College Teachers would be 62 years and there after no extension in service should be given.
- (2) The date of superannuation shall be 31st October or 14th June of the year whichever comes earlier after the teacher attains the age of retirement.

However, this will not affect the provisions made and rules made for professional courses.

**19. Counting of past service :**

Previous service as a Lecturer or equivalent, in a university, college, national laboratory, or other scientific organisations, e.g. CSIR, ICAR, DRDO, UGC, ICSSR, ICHR and as a UGC Research Scientist, should be counted for placement of lecturer in Senior Scale/ Selection Grade provided that:

- \* The post was in an equivalent, grade/scale of pay as the post of Lecturer;
- \* The qualifications for the post were not lower than the qualifications prescribed by the University for the post of Lecturer;
- \* The candidates who apply for direct recruitment should apply through proper channels;
- \* The concerned Lecturers possessed the minimum qualifications prescribed by the University for appointment as Lecturers.
- \* The post was filled in accordance with the prescribed selection procedure as laid down by the University.
- \* The appointment was not ad-hoc or in a leave vacancy of less than one year duration, ad-hoc service of more than one year duration can be counted provided.'
  - (a) the adhoc service was of more than one year duration.
  - (b) the incumbent was appointed on the recommendation of duly constituted Selection Committee, and
  - (c) the incumbent was selected to the permanent post in continuation to the adhoc service, without any break.

**20. Accountability :**

The University teacher shall have to submit the self appraisal of performance report every year.

**O.66-A :**

1. It shall be the duty of every full time University teacher to remain present in his department for not less than five hours on every working day;
2. The workload of the full time teacher shall not be less than 40 hours a week for 30 working weeks (180 teaching days) in an academic year.
3. The direct teaching hours will be as follows :  
Lecturers/Lecturers (Senior Scale)Lecturers  
(Selection Grade) : 16 hours  
Readers & Professors : 14 hours  
A relaxation of two hours in the work-load may be given to the Professors who are actively involved in the Research, Extension & Administration.
4. The University teacher shall have to submit the self appraisal of performance report every year.

**0.97 :**

Even' college and recognised institution shall report to the Executive Council all changes in its teaching staff within fifteen days from the date on which he has joined or its relieved, as the case may be. Those appointments which are not reported within this period shall not be approved for the said academic term.

(Note : 1. In the case of Medical Colleges, they shall also report the changes in the staff of the Hospital where the students of these colleges are required to do their clinical work.

2. In case of college other than Government colleges or colleges maintained by the Government a certified copy of the recommendation of the Selection Committee be enclosed.)

For recruitment to the post of lecturers including part-time teachers and principals in affiliated colleges (other than Government colleges or colleges maintained by the Government) and Director and teacher in recognised Institutions, applications be invited by giving wide publicity, particularly by inserting advertisements in reputed at least two daily newspapers. For selection of persons for the aforementioned posts there shall be Selection Committees which will consists of:

I. Lecturers (including part-time teachers) :

1. Chairperson of the Governing Body of the college or his/her nominee to be the Chairperson of the Selection Committee.
2. The Principal of the concerned College.
3. Head of the Department (of the concerned subject) preferably having not less than 10 years of services as a teacher.
4. Two nominees of the Vice Chancellor of the affiliating university of whom one should be a subject expert.
5. Two subject experts not connected with the college to be nominated by the Chairperson of the governing body out of a panel of names approved by the Vice Chancellor.

The quorum for the meeting should be five of which at least two must be from out of the three subject experts. Note : A representative of the SC/ST, women and physically handicapped persons, should

be in the Selection Committee whenever a candidate from any of these categories appears for the interview.

**II. Lecturer (Selection Grade) :**

1. Chairperson of the Governing Body of the College.
2. The Principal of the concerned College.
3. Head of the Department of College. (of the concerned subject) having not less than 10 years of services as a Lecturer.
4. ' Three experts in the concerned subject/field to be nominated by the Chairperson of the governing body out of the panel names approved by the Vice Chancellor.

Note : A representative of the SC/ST, women and physically handicapped persons, should be in the Selection Committee whenever a candidate from any of these categories appears for the interview.

### **III. Principal:**

1. Chairperson of the Governing Body.
2. One member of the Governing Board to be nominated by the Chairperson.
3. Two Vice Chancellor's nominees, out of whom one should be an expert.
4. Three experts consisting of the Principal of a college, a Professor and an accomplished educationalist not below the rank of a Professor (to be nominated by the Governing Board) out of a panel of experts approved by the Vice Chancellor.

At least four members, including two experts, should constitute the quorum.

Note : A representative of the SC/ST, women and physically handicapped persons, should be in the Selection Committee whenever a candidate from any of these categories appears for the interview. For this purpose the University will prepare a list.

The process of selection should involve the following :

- a. Assessment of aptitude for teaching and research.
- b. Ability to communicate clearly and effectively.
- c. Ability to analyse and discuss.

Provided further that when an appointment is to be made for a period of less than a six months or in a place of a permanent teacher proceeding on leave or for an officiating appointment in a temporary vacancy on a purely temporary basis for a period not exceeding six months, provision of the Selection Committee shall not be insisted upon.

Synopsis of the persons to be called for interview shall be circulated to all the members of the Selection Committee well in advance.

Before issuing an appointment order to the concerned person, the following procedure shall be followed :

- (a) The college shall send to the University all the relevant papers along with the minutes of the Selection Committee to the University for the approval of appointment within seven days of the meeting of the Selection Committee.
- (b) The University will take decision within 30 days from the receipt of the Communication with regards to the approval or otherwise and communicate accordingly.
- (c) The appointment will stand cancelled if it is violative of any of the provisions of ordinance laid down in this behalf or of the provision of the directives issued by the Government from time to time.

Where an appointment is made in violation of section 14 of the Gujarat University Tribunal act the said appointment shall be deemed to be null and void.

### **DIRECT RECRUITMENT**

- 1. Professor :** An eminent scholar with published work of high quality, actively engaged in research, with 10 years of experience in postgraduate teaching, and/or experience in research at the University/National Level institutions including experience of guiding research at doctoral level.

**OR**

An outstanding scholar with established reputation who has made significant contribution to knowledge.

In exceptional cases, the teachers with 15 years of UG teaching/research experience shall also be considered.

- 2. Principal (Professor's Grade) :**

1. A Master's Degree with at least 55% of the marks.
2. Ph.D. or equivalent qualification.
3. Total experience of 15 years of teaching/Research in University/Colleges and other institutions of higher education.
4. A relaxation of 5% will be provided, from 55% to 50% of the marks, at the master's level for the SC/ST category.
5. A relaxation of 5% will be provided, from 55% to 50% of the marks to the Ph.D. degree holders who have passed their Master's degree prior to 19th September, 1991.

Note : In the case of present incumbents this requirement of 55% will not be applicable.

- 3. Principal (Reader's Grade) :**

1. Master's Degree with atleast 55% of the marks.
2. Ph.D. or equivalent qualification.
3. Total experience of 10 years of teaching/Research in Universities/Colleges and other institutions of higher education.
4. A relaxation of 5% will be provided, from 55% to 50% of the marks, at the master's level for the SC/ST category.
5. A relaxation of 5% will be provided, from 55% to 50% of the marks to the Ph.D. degree holders who have passed their Master's degree prior to 19th September, 1991.

**Note :** In the case of present incumbunt this requirement of 55% will not be applicable.

**Reader :**

1. Good academic record with a doctoral degree or equivalent published work. In addition to these, candidates who join from outside the university system, shall also possess at least 55% of the marks.
2. Five years of experience of teaching and/or research excluding the period spent for obtaining the research degrees and has made some mark in the areas of scholarship as evidenced by quality or publications, contribution to educational innovation, design of new courses and curricula.
3. A relaxation of 5% will be provided, from 55% to 50% of the marks, at the master's level for the SC/ST category.
4. A relaxation of 5% will be provided, from 55% to 50% of the marks to the Ph.D. degree holders who have passed their Master's degree prior to 19th September, 1991.

**5. Lecturer :** Humanities, Social Sciences, Sciences, Commerce, Education, Physical Education, Foreign Languages and Law :

1. Good academic record with at least 55% of the marks in the relevant subject from an Indian University, or, an equivalent degree from a foreign University.
2. A relaxation of 5% will be provided, from 55% to 50% of the marks, at the master's level for the SC/ST category.
3. A relaxation of 5% will be provided, from 55% to 50% of the marks to the Ph.D. degree holders who have passed their Master's degree prior to 19th September, 1991.

Besides fulfilling the qualifications prescribed, candidates should have cleared the National eligibility test (NET) or State level Eligibility Test (SLET) for lecturers conducted by the UGC, CSIR or a University or Board set up by the State for similar test accredited by the U.G.C.

However the implementation of this provision will be effective from the date when the State level Eligibility Test (SLET) is conducted.

**6. Lecturer in Journalism & Mass Communication :**

1. Good academic record with at least 55% of the marks in communication/mass communication, journalism, from an Indian University, or an equivalent degree from a foreign University.

**OR**

1. At least 55% of the marks in the Humanities, Social Sciences/Sciences with at least a second class Bachelor's Degree, or Post-graduate Diploma in communication/mass communication or journalism, from a recognized Indian University/National Institute.
2. A relaxation of 5% will be provided, from 55% to 50% of the marks, at the master's level for the SC/ST category.
3. A relaxation of 5% will be provided, from 55% to 50% of the marks to the Ph.D. degree holders who have passed their Master's degree prior to 19th September, 1991.

Besides fulfilling the qualifications prescribed, candidates should have cleared the National eligibility test (NET) or State level Eligibility Test (SLET) for lecturers conducted by the UGC, CSIR or a University or Board set up by the State for similar test accredited by the U.G.C:

However the implementation of this provision will be effective from the date when the State level Eligibility Test (SLET) is conducted.

## LEAVE RULES FOR TEACHERS OF THE UNIVERSITIES/COLLEGES

### 1. Leave admissible to permanent teachers :

The following kinds of leave would be admissible to permanent teachers :

- (i) Leave treated as duly, viz;
  - Casual Leave
  - Special casual leave; and
  - Duty leave
- (ii) Leave earned by duty, viz;
  - Earned leave;
  - Half Pay Leave; and
  - Commutated leave
- (iii) Leave not earned by duty, viz;
  - Extraordinary leave; and
  - Leave not due
- (iv) Leave not debited to leave account
  - (a) Leave for academic pursuits, viz;
    - Study leave; and
    - Sabbatical leave/Academic leave
  - (b) Leave on grounds of health, viz;
    - Maternity leave

### Quarantine leave :

The Executive Council/Syndicate may, in exceptional cases, grant for the reasons to be recorded, other kinds of leave, subject to such terms and conditions as it may deem fit to impose.

### 2. Casual Leave :

- (i) Total casual leave granted to a teacher shall not exceed eight days in an academic year. (ii) Casual leave combined with any other kind of leave except special casual leave may be combined with holidays including Sundays. Holidays or Sundays falling within the period of casual leave shall not be counted as casual leave.

### 3. Special Casual Leave :

- (i) Special casual leave, not exceeding ten days in an academic year may be granted to a teacher:
  - (a) To conduct examination of a university/Public Service Commission/board of examination or other similar bodies/institutions; and
  - (b) To inspect academic institutions attached to a statutory board, etc.

Note : (i) In computing the ten days' leave admissible, the days of actual journey, if any, to and from the places where activities specified above taken place, will be excluded.

- (ii) In addition, special casual leave to the extent mentioned below may also be granted;
  - (a) to undergo sterilization operation (vasectomy or salpingectomy) under family welfare programme. Leave in this case will be restricted to six working days; and

- (b) to a female teacher who undergoes non-puerperal sterilization. Leave in this case will be restricted to fourteen days.
- (c) Special casual leave cannot be accumulated, nor can it be combined with any other kind of leave except casual leave. It may be granted in combination with holidays or vacation.

**4. Duty Leave :**

- (i) Duty leave may be granted for:
  - (a) Attending conferences, congresses, symposia and seminars on behalf of the university or with the permission of the university.
  - (b) delivering lectures in institutions and universities at the invitation of such institutions or universities received by the university, and accepted by the Vice Chancellor;
  - (c) working in another Indian or foreign university, any other agency, institution or organisation, when so deputed by the university;
  - (d) participating in a delegation or working a committee appointed by the Government of India, State Government, the University Grants Commission a sister university or any other academic body, and;

- (c) For performing any other duty for the university.
- (ii) The duration of leave should be such as may be considered necessary by the sanctioning authority on each occasion;
- (iii) The leave may be granted on full pay. Provided that if the teacher receives a fellowship or honorarium or any other financial assistance beyond the amount needed for normal expenses, he/she may be sanctioned duty leave on reduced pay and allowances: and
- (iv) Duty leave may be combined with earned leave, half pay leave or extraordinary leave.

**5. Earned Leave :**

- (i) Earned leave admissible to a teacher shall be:
  - (a) 1/30th of actual service including vacation plus
  - (b) 1/3rd of the period, if any, during which he/she is required to perform duty during vacation.

Note : (i) For purpose of computation of period of actual service, all periods of leave except casual, special casual and duty leave shall be excluded, (ii) Earned leave at the credit of a teacher shall not accumulate beyond 300 days. The maximum earned leave that may be sanctioned at a time shall not exceed 60 days. Earned leave exceeding 60 days may, however be sanctioned in the case of higher study, or training, or leave with medical certificate, or when the entire leave, or a portion thereof, is spent outside India.

- Note : (i) When a teacher combines vacation with earned leave, the period of vacation shall be reckoned as leave in calculating the maximum amount of leave on average pay which may be included in the particular period of leave.
- (ii) In case where only a portion of the leave is spent outside India, the grant of leave in excess of 120 days shall be subject to the condition that the portion of the leave spent in India shall not in the aggregate exceed 120 days.
  - (iii) Earned leave and commuted leave not exceeding 300 days may be encashed at the time of retirement and resignation.

**6. Half-pay Leave :** Half pay leave admissible to a permanent teacher shall be 20 days for each completed year of service. Such leave may be granted on the basis of medical certificate from a registered medical practitioner for private affairs or for academic purpose.

Note : A "completed year of service" means continuous service of specified duration under the university and includes periods of absence from duty as well as leave including extraordinary leave.

**7. Commuted Leave :** Commuted leave, not exceeding half the amount of half pay leave due may be granted on the basis of medical certificate from a registered medical practitioner to a permanent teacher subject to the following conditions :

- (i) Commuted leave during the entire service shall be limited to a maximum of 300 days:
- (ii) When commuted leave is granted, twice the amount of such leave shall be debited against the half-pay leave due: and
- (iii) The total duration of earned leave and commuted leave taken in conjunction shall not exceed 240 days at a time. Provided that no commuted leave shall be granted under these rules unless the authority competent to sanction leave has reason to believe that the teacher will return to duty on its expiry.

**8. Extraordinary Leave :**

- (i) A permanent teacher may be granted extraordinary leave when:
  - (a) No other leave is admissible: or
  - (b) No other leave is admissible and the teacher applies in writing for the grant of extraordinary leave.
- (ii) Extraordinary leave shall always be without pay and allowances. Extraordinary leave shall not count for increment except in the following cases : (a) Leave taken on the basis of medical certificates;

- (b) Cases where the Vice Chancellor/Principal is satisfied that the leave was taken due to causes beyond the control of the teacher, such as inability to join or rejoin duty due to civil commotion or a natural calamity, provided the teacher has no other kind of leave to his credit;
  - (c) Leave taken for pursuing higher studies; and
  - (d) Leave granted to accept an invitation to a teaching post or fellowship or research-cum-teaching post or on assignment for technical academic work of importance.
- (iii) Extraordinary leave may be combined with any other leave except casual leave and special casual leave, provided that the total period of continuous absence from duty on leave (including periods of vacation when such vacation is taken in conjunction with leave) shall not exceed three years except in cases where leave is taken on medical certificate. The total period of absence from duty shall in no case exceed five years in the full working life of the individual.
- (iv) The authority empowered to grant leave may commute retrospectively periods of absence without leave into extraordinary leave.

#### **9. Leave Not Due :**

- (i) Leave not due, at the discretion of the Vice Chancellor/Principal/Director be granted to a permanent teacher for a period not exceeding 360 days during the entire period of service out of which not more than 90 days at a time and 180 days in all may be otherwise than on medical certificate. Such leave shall be debited against the half-pay leave earned by him/her subsequently.
- (ii) Leave not due shall not be granted unless the Vice Chancellor/Principal/Director is satisfied that as far as can reasonably be foreseen, the teacher will return to duty on the expiry of the leave and earn the leave granted.
- (iii) A teacher to whom 'leave not due' is granted shall not be permitted to tender his/her resignation from service so long as the debit balance in his/her leave account is not wiped off by active service, or he/she refunds the amount paid to him/her as pay and allowances for the period not so earned. In a case where retirement is unavoidable on account of reason of ill health, incapacitating the teacher for further service, refund of leave salary for the period of leave still to be earned may be waived by the Executive Council.
- (iv) Provided further that the Executive Council may, in any other exceptional case waive, for reasons to be recorded, the refund of leave salary for the period of leave still to be earned.

#### **10. Study Leave :**

- (i) Study leave may be granted after a minimum of 3 years of continuous service, to pursue a special line of study or research directly related to his/her work in the university or to make a special study of the various aspects of university organisation and methods of education. The paid period of study leave should be for 3 years, but 2 years may be given in the first instance extendable by one more years, if there is adequate progress as reported by the Research Guide. Care should be taken that the number of teachers given study leave, does not exceed the stipulated percentage of teachers in any department. Provided that the Executive Council/Syndicate/Management may, in the special circumstances of a case, waive the condition of five years service being continuous.
 

Explanation in computing the length of service, the time during which a person was on probation or engaged as a research assistant may be reckoned provided :

  - (a) the person is a teacher on the date of the application; and
  - (b) there is no break in service.
- (ii) Study leave shall be granted by the Executive Council/Syndicate/Management on the recommendation of the concerned Head of the Department. The leave shall not be granted for more than three years in one spell, save in very exceptional cases in which the Executive Council/Syndicate/Management is satisfied that such extension is unavoidable on academic grounds and necessary in the interest of the university.
- (iii) Study leave shall not be granted to a teacher who is due to retire within five years of the date on which he/she is expected to return to duty after the expiry of study leave.
- (iv) Study leave may be granted not more than twice during one's career. However, the maximum of study leave admissible during the entire service should not exceed five years.

- (v) No teacher who has been granted study leave shall be permitted to alter substantially the course of study or the programme of research without the permission of the Executive Council/Syndicate/Management. When the course of study falls short of study leave sanctioned the teacher shall resume duty on the conclusion of the course study unless the previous approval of the Executive Council/Syndicate/Management to treat the period of shortfall as ordinary leave has been obtained.
- (vi) (a) Subject to the provision of sub-clauses(vii) and (viii) below, study leave may be granted on full pay up to two years extendable by one year at the discretion of the university.
- (vii) The amount of scholarship, fellowship or other financial assistance that a teacher, granted study leave, has been awarded will not preclude his/her being granted study leave with pay and allowances but the scholarship, etc., so received shall be taken into account in determining, the pay and allowance on which the study leave may be granted. The Foreign scholarship/fellowship would offset against pay only if the fellowship is above a specified amount, which is to be determined from time to time based on the cost of living for a family in the country in which the study is to be undertaken. In the case of an Indian fellowship, which exceeds the salary of the teacher, the salary would be forfeited.
- (viii) Subject to the maximum period of absence from-duty on leave not exceeding three years, study leave may be combined with earned leave, half pay leave, extraordinary leave or vacation, provided that the earned leave at the credit of the teacher shall be availed of at the discretion of the teacher: A teacher who is selected a higher post during study leave, will be placed in that position and get the higher scale only after joining the post.
- (ix) A teacher granted study leave shall on his/her return and re-joining the service of the university may be eligible to the benefit of the annual increment(s) which he/she would have earned in the course of time if he/she had not proceeded on study leave. No teacher shall however, be eligible to receive arrears of increments.
- (x) Study leave shall count as service for pension/contributory provident fund, provided the teacher joins the university on the expiry of his/her study leave.
- (xi) Study leave granted to a teacher shall be deemed to be cancelled in case it is not availed of within 12 months of its sanction.  
 Provided that where study leave granted has been so cancelled, the teacher may apply again for such leave.
- (xii) A teacher availing himself/herself of study leave shall undertake that he/she shall serve the university for a continuous period of at least three years to be calculated from the date of his/her resuming duty after expiry of the study leave.
- (xiii) After the leave has been sanctioned, the teacher shall, before availing himself/herself of the leave, execute a bond in favour of the university, binding himself/herself for the due fulfillment of the conditions laid down in sub-clause (xii) and (xiv) above and give security of immovable property to the satisfaction of the Finance Officer/Treasurer or a fidelity bond of an insurance company or a guarantee by a scheduled bank or furnish security of two permanent teachers for the amount which might become refundable to the university in accordance with sub-clause (xiv) above.
- (xiv) The teacher shall submit to the Registrar, six monthly reports of progress in his/her studies from his/her supervisor or the Head of the Institution. This report shall reach the Registrar within one month of the expiry of every six months of the study leave. If the report does not reach the Registrar within the specified time, the payment of leave salary may be deferred till the receipt of such report.

#### **11. Sabbatical Leave/Academic Leave :**

- (i) Permanent, whole time teachers of the university who have completed seven years of service as Lecturer Selection Grade/Reader or Professor, may be granted sabbatical leave to undertake study or research or other academic pursuit solely for the object of increasing their proficiency and usefulness to the university and higher education system.
- (ii) The duration of leave shall not exceed one year at a time and two years in the entire career of a teacher.
- (iii) A teacher who has availed himself/herself of study leave, would not be entitled to the sabbatical leave.

Provided further that sabbatical leave shall not be granted until after the expiry of five years from the date of the teacher's return from previous study leave or any other kind of training programme.

- (iv) A teacher shall, during the period of sabbatical leave, be paid full pay and allowances (subject to the prescribed conditions being fulfilled) at the rates applicable to him/her immediately period to his/her proceeding on sabbatical leave.
- (v) A teacher on sabbatical leave shall not take up during the period of that leave, any regular appointment under another organisation in India or abroad. He/she may, however, be allowed to accept a fellowship or a research scholarship or adhoc teaching and research assignment with honorarium or any other form of assistance, other than regular employment in an institution of advanced studies, provided that in such cases the Executive Council/Syndicate/Management may, if it so desires, sanction sabbatical leave on reduced pay and allowances.
- (vi) During the period of sabbatical leave, the teacher shall be allowed to draw the increment on the due date. The period of leave shall also count as service for purposes of pension/contributory provident fund, provided that the teacher rejoins the university on the expiry of his/her leave.

- Note : (1) The programme to be followed during sabbatical leave shall be submitted to the university for approval along with the application for grant of leave.
- (2) On return from leave, the teacher shall report to the university the nature of studies, research or other work undertaken during the period of leave.

## **12. Maternity Leave:**

- (i) Maternity leave on full pay may be granted to a woman teacher for a period not exceeding 135 days, to be availed of twice in the entire career. Maternity leave may also be granted in case of miscarriage including abortion, subject to the condition that the total leave granted in respect of this to a woman teacher in her career is not more than 45 days, and the application for leave is supported by a medical certificate.
- (ii) Maternity leave may be combined with earned leave, half pay leave or extraordinary leave but any leave applied for in continuation of maternity leave may be granted if the request is supported by a medical certificate.

**13. Paternity Leave :** Paternity leave of 15 days may be granted to male teachers during the confinement of their wives, provided, the limit is up to two children.

**14. Adoption leave :** adoption leave may be provided as per the rules of the Central Government.

**15. Duty leave :** Duty leave should be given also for attending meetings in the UGC, DST etc. Where a teacher invited to share expertise with academic bodies, government or NGO.

**Ordinance 120-C :**

(A) An institution other than a college applying for recognition as a institution of research or specialised studies shall satisfy the Executive Council in the first instance regarding the following requirements:

- (1) That it has at least five years' standing as an institution of higher learning and research in the subject to its credit.
- (2) That it has on its roll the following minimum staff in the subject:
  - (i) Director in the scale of University Professor.
  - (ii) In addition to Director, one teacher in the scale of Reader and one teacher in the scale of Lecturer.
  - (iii) Adequate number of research fellows with a consolidated fixed pay prescribed by the University.
- (3) That it has a well-equipped library with an adequate number of books, periodicals/ old numbers of periodicals, manuscripts, if necessary, etc. in the subject.
- (4) That in the case of experimental subjects it has adequate Laboratory and/or museum facilities for post-graduate teaching and research.
- (5) That it has adequate quantum of published work through the research activities of its staff in the form of research papers, articles, reports, etc.,

(B) All applications for recognition, extension of recognition or continuation of recognition, of an institution shall be sent to the Registrar in the form prescribed by the Executive Council so as to reach him on or before the first of August of the year preceding the year from which recognition is intended to take effect.

Every application for recognition shall be accompanied with a fee of Rs.10,000/- provided, however, that application for continuation of extension of recognition shall be only Rs.2000/- . Provided further that in case recognition is not granted by the University or institute withdraws application for recognition within three months, half of the application fee will be refunded.

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**O. 120. M :**

In case of an intended change in the timings of the College, it shall be incumbent for the Management to follow the procedure laid down hereunder :

- (i) If the Management of an affiliated College intends to change timings of the College it shall make an application in writing to the Registrar giving reasons thereof at least two months prior to the commencement of the academic year.
- (ii) On receipt of the application, Executive Council shall after making due inquiry as it may appear to be necessary shall decide whether the application should be granted or refused.
- (iii) No Management shall effect the change in timings until the decision as stated in para (ii) above is communicated.



**O.120 - N**

- (1) An affiliated college shall not change its name without prior permission of the university.
- (2) The Executive Council may accord permission to an affiliated college to change its name, subject to the following rules and procedure :-
  - (a) An application for permission in prescribed form together with a fee of Rs.1,000/- shall be submitted to the university.
  - (b) The college shall submit the certificate that the donor has given the donation without any -condition (regarding admission-such as donor's seats etc.) except for the name of the college.



# GUJARAT UNIVERSITY



## THE NEW O. 140 BE READ AS UNDER

Where a candidate at the University Examination other than the Entrance Examination fails in only one head of passing, his failure in that head of passing shall be condoned on the following basis :

- \* (1) for each percent of mark in the grand total secured by the candidate. above the minimum required for the passing in the examination in which he appeared, one mark shall be added in one head of passing in which the candidate has failed.

Provide further that even after applying the above provision if the student is lacking by more than one mark for passing the examination the same one additional mark be also condoned in addition to the condonation given in (i) above to pass the examination.

- (2) A candidate getting the benefit of condonation on this basis shall not be entitled to prize or scholarship.
- (3) the grace marks so added shall not be counted for the grand total.
- (4) the candidate passing the examination under this Ordinance is eligible for a class, provided his percentage prior to condonation entitled him.
- (5) For the purpose of this ordinance, any fraction upto two decimal points of a percent be considered as one.

*Note.*—The benefit of this ordinance shall be given only to a candidate who appears at a time in all the papers and practices ( in any) without availing himself of exemption, for any subject or subject'; or a part thereof.

The provision of above condonation can not be made applicable to a candidate who gets zero marks in one head of pass eventhough his excess-is more than the minimum required for passing.

The Provision of O. 141 be deleted.

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\* The words 'subject to a maximum of Ten marks' are deleted and a proviso is added.

+ New clause is added.

@ The one half is substituted by words the 'any fraction'.

Forwarded to Principal of All Affiliated Colleges.



૪. ૧૯૯૯-૨૦૦૦ ના વર્ષના યુનિવર્સિટીના હિસાબો અંગે બોર્ડ ઓફ એગ્રીમેન્ટ્સનો હેવાલ: એગ્રીમેન્ટ યુટીવ ગવર્નિસલ તરફથી નીચેનો ઠરાવ રજૂ કરવાની આચાર્યશ્રી બી.એમ. મોની એ નોટિસ આપી છે. " આ સભા સને ૧૯૯૯-૨૦૦૦ના યુનિવર્સિટીના હિસાબો અંગેના બોર્ડ ઓફ એગ્રીમેન્ટ્સના હેવાલની નોંધ લે છે."

(બોર્ડ ઓફ એગ્રીમેન્ટ્સના સ-૨૬ હેવાલની નવલ પરિશિષ્ટ "૦" તરીકે સામેલ છે.)

૫. ગુજરાત યુનિવર્સિટી ધારાની ગલમ ૪૯ તથા સ્ટે. ૮૯ અનુસાર ગુજરાત યુનિવર્સિટીનું સને ૨૦૦૧-૨૦૦૨નું અં-૧૪૫૩ તથા સને ૨૦૦૦-૨૦૦૧નું પુનર્નિર્મિત અં-૧૪૫૩. એગ્રીમેન્ટ યુટીવ ગવર્નિસલ તરફથી નીચેનો પ્રસ્તાવ રજૂ કરવાની શ્રી ડી.એમ. શીખે નોટિસ આપી છે.: "ગુજરાત યુનિવર્સિટી ધારાની ગલમ ૨૦ની પેટા ગલમ (૫) અનુસાર એગ્રીમેન્ટ યુટીવ ગવર્નિસલે યુનિવર્સિટી ગોર્ટ સમક્ષ રજૂ કરેલા સને ૨૦૦૧-૦૨ના અં-૧૪૫૩ તથા સને ૨૦૦૦-૨૦૦૧ના પુનર્નિર્મિત અં-૧૪૫૩ પર યુનિવર્સિટી ગોર્ટની આ સભા વિચારણા કરી તેની નોંધ લે છે."

૬. સ્ટેચ્યુટ ૧૫૩ નીચે પ્રમાણે વંચાય તે રીતે સુધારવા એગ્રીમેન્ટ યુટીવ ગવર્નિસલની ભલામણ.

(નોંધ: સ-૨૬ બાબત તા. ૨૯/૩૦-૩-૨૦૦૦ની ગોર્ટ સભામાં બા.ક. ૧૦થી મોડું

રાખવામાં આવી હતી.)

**Statute ૧૫૩ :**

( a ) Elections to the court under Section ૧૬(i) Class II (A) (ii) C, (iii) and (iv) and clause (C) shall be held by post.

( b ) Elections to the court under Section ૧૬(i) Class (II) (v), (vii), (viii), (ix) and clause (B) (i) (a) (b) and (c) and (B) (ii) shall be held by ballot at Polling Centres to be fixed by the Executive Council.

એગ્રીમેન્ટ યુટીવ ગવર્નિસલ તરફથી નીચેનો પ્રસ્તાવ રજૂ કરવાની પ્રા. ડે.જી. મહેતાએ નોટિસ આપી છે. "સ્ટે. ૧૫૩ ઉપર પ્રમાણે વંચાય તે રીતે સુધારવાની એગ્રીમેન્ટ યુટીવ ગવર્નિસલની ભલામણ મંજૂર કરવામાં આવે છે."

૭. ઓર્ડિનન્સ ૧૫૯ની ંડિગ (૨) (૩) માં સુધારા કર્યા અંગે.

**O. 159-(B) :**

(2) Rate of Laboratory fees per term :	Rs.
(i) For the subject of Geography, Home Science and Psychology in affiliated Arts College ,	70-00
(ii) In affiliated Science and Medical College	70-00
(3) The following shall be the rates of fees other than the tuition fees per term in affiliated Arts, Science, Commerce, Medical and Law College :	
( i ) Library fees	25-00
( ii ) Examination and Stationery fees	100-00
( iii ) ( a ) Gymkhana fee per term	20-00
( b ) Cultural activities per term	40-00
( iv ) Identify Card fee	15-00

*Note :* (1) The amount of fee shall be utilised for the purpose for which it is levied.

(2) The audited accounts of Union and Gymkhana fees (including magazine) of the preceeding years shall be published in the college magazine every year.

*Note :* University sports fee Rs. 5 and students welfare fee Rs. 5 will be collected by college and to be deposited with the University fare not included in this fee.

**O. 159-(C) :**

The following

shall be the rates of fees; other than the tuition fees per term in affiliated education colleges

Fees other than tuition fees :	25
( i ) Library fees	100
( ii ) Examination fees	25 50
( iii ) Gymkhana fees	125 100
( iv ) Cultural fees	<u>100</u> 525
( v ) Stationery fees	
( vi ) Educational Technology fees	
( vii ) Workshops, Seminars and Practical work fees	

*Note :* University sports fees Rs. 5 and students welfare fee Rs. 5 will be collected by colleges and to be deposited with the University are not included in this fee.

૮. પ્રા. જશવંત ઠક્કરે નીચેનો પ્રસ્તાવ રજૂ કરવાની નોટિસ આપી છે :
- "ખંડ સમયના અધ્યાપકો માટે યુ.જી.સી.એ સૂચવેલા પગારધોરણોની સ્વીકાર કરી તેનો તાત્કાલિક અમલ કરવા આથી આ સભા સરકારશ્રીને ભારપૂર્વક ભલામણ કરે છે."
૯. પ્રા. જશવંત ઠક્કરે નીચેનો પ્રસ્તાવ રજૂ કરવાની નોટિસ આપી છે :
- "યુનિવર્સિટી સેનેટની મીટિંગ વર્ષમાં ઓછામાં ઓછા બે વખત બોલાવવા જરૂરી તમામ ગર્યાવાહી કરવાનું આથી આ સભા ઠરાવે છે. અને રુલપતિશ્રીને આ અંગે સત્વરે ગર્યાવાહી કરવાની ભલામણ કરે છે."
૧૦. પ્રા. જશવંત ઠક્કરે નીચેનો પ્રસ્તાવ રજૂ કરવાની નોટિસ આપી છે:
- "વિદ્યાર્થી પ્રતિનિધિ -રીઠે એક વર્ષ માટે ચૂંટાતા સેનેટ સભ્યોની મુદત બે વર્ષની કરવા જરૂરી ગર્યાવાહી કરવા રુલપતિશ્રીને આ સભા ભારપૂર્વક ભલામણ કરે છે."
૧૧. ડૉ. આર. ઠે. ગોયલ, ડૉ. જી. ઠે જાની અને ડૉ. એમ.ટી. છાબરિયાએ નીચેનો પ્રસ્તાવ રજૂ કરવાની નોટિસ આપી છે:
- "ફાર્મસી ફેલ્ટીનું ગાયમી બોર્ડ તાગી બનવું જરૂરી છે."
૧૨. ડૉ. આર. ઠે. ગોયલ, ડૉ. જી. ઠે જાની અને ડૉ. એમ.ટી. છાબરિયાએ નીચેનો પ્રસ્તાવ રજૂ કરવાની નોટિસ આપી છે:
- "ફાર્મસી ફેલ્ટીના વિગસ માટે ફાર્મસી ફેલ્ટીના બોર્ડના વડા ફાર્મસી ગેલેજમાંથી નિયુક્ત થવા અત્યંત આવશ્યક છે."
૧૩. ડૉ. આર. ઠે. ગોયલ, ડૉ. જી. ઠે જાની અને ડૉ. એમ.ટી. છાબરિયાએ નીચેનો પ્રસ્તાવ રજૂ કરવાની નોટિસ આપી છે:
- "ફાર્મસી ફેલ્ટીમાં એગ્રામિનરની નિમણૂંક માટે ક્રેડિટ ગુણ પ્રથા -૧ખલ કરવી."
૧૪. ડૉ. આર. ઠે. ગોયલ, ડૉ. જી. ઠે જાની અને ડૉ. એમ.ટી. છાબરિયાએ નીચેનો પ્રસ્તાવ રજૂ કરવાની નોટિસ આપી છે:
- "પરીક્ષક નિયુક્તિની સભા પરીક્ષાના એક મહિના અગાઉ થવી આવશ્યક છે."
૧૫. શ્રી ચેતન્ય એસ. સંઘવીએ નીચેનો પ્રસ્તાવ રજૂ કરવાની નોટિસ આપી છે:
- "એન્જિનિયરિંગના બોર્ડ ઓફ સ્ટડીઝમાં સિવિલ, મિગેનિગલ, ઠેમિગલ તથા ઈલેક્ટ્રીકલ જેવી ઈજનેરી શાખાઓને પ્રતિનિધિત્વ મળેલ છે, પરંતુ આ સિવાય ઈલેક્ટ્રોનિગસ, ગેમ્પ્યુટર, આઈ.સી., આઈ.ટી. વગેરે જેવી શાખાઓને પ્રતિનિધિત્વ મળતું ન હોવાથી અભ્યાસક્રમ ઉપર વિપરીત અસર પડવાની શક્યતા વધી જાય છે. આવા ગરણોસર -રેગ શાખાઓને યોગ્ય પ્રતિનિધિત્વ મળે તેવી ભલામણ કરવામાં આવે છે."

**ପରିଶିଷ୍ଟ "୧୫"**  
**କାମକାଳ କ୍ରମିକ ୨୧**

**O.169:**

Full-time permanent employees, both teaching and non-teaching, of the colleges affiliated to and the institutions recognised by the University shall be paid gratuity under the following rules :

- (1) No gratuity shall be payable to an employee dismissed from the service of the colleges affiliated to and the institutions recognised by the University for misconduct.
- (2) Gratuity shall be paid on the death, retirement, disability, resignation or termination of service at the rate of :
  - (a) 1/2 month's basic salary {inclusive of Dearness Pay, if any, as defined by the State Government from time to time but exclusive of all allowances) for each completed year of service on completion of 7 years' service.
  - (b) 3/4 month's basic salary ( inclusive of Dearness Pay, if any, as defined by the State Government from time to time but exclusive of all allowances) for each completed year of service on completion of 12 years' service and.
  - (c) One month's basic salary (inclusive of Dearness Pay, if any, as defined by the State Government from time to time but exclusive of all allowances) for each completed year of service on completion of 15 years' service. The total amount of the gratuity shall be a maximum of 20 months' basic salary (inclusive of Dearness Pay, if any as defined by the State Government from time to time but exclusive of allowances) or Rs. 1,00,000/- *whichever is less.*

Notwithstanding anything contained above, the heir/heirs of an employee who dies during the course of his employment shall be paid gratuity at the rate of one month's basic salary (inclusive of Dearness Pay, if any, as defined by the State Government from time to time but exclusive of all allowance) per year of service for the number of years he would have, otherwise ordinarily served, had he continued to live till the date of his retirement, subject to a maximum of 20 months salary (inclusive of Dearness Pay, if any, as

defined by the State Government from time to time but exclusive of all allowances) Rs. 1,00,000/- *whichever is less.*

- (3) Salary for the purpose of gratuity under (2) above shall mean average basic salary (inclusive of Dearness Pay, if any, as defined by the State Government from time to time but exclusive of all allowances) drawn by the employee during the twelve months' period of active service immediately preceding death, retirement, disability, resignation or termination of service, as the case maybe,

The maximum limit of Rs. 1,00,000/- for payment of Gratuity shall be applicable in case of those employees who become eligible to payment of gratuity on or after 31-1-1982.

Provided that in case of employees who have retired, died, resigned or whose services have been terminated between 30-9-1977 and 28-2-1978 and between 31-1-1982 to 29-6-1982 for the purpose of payment of gratuity the basic salary shall also include one half of the dearness pay in force from time to time;

Provided further that in case of employees who retire, die, resign or whose services have been terminated on or after 28-2-1978 or may be terminated any time in future, for the purpose of payment of gratuity, the basic salary shall also include full dearness pay in force, from time to time;

Provided further that in case of employees who are in receipt of basic salary of Rs. 2180/- or more and have retired, died, resigned or whose services have been terminated between 1-12-1978 to 30-4-1979 for the purpose of payment of gratuity the basic salary shall also include half dearness pay in force from time to time;

Provided further that in case of employees who are in receipt of basic salary of Rs. 2180/- or more and have retired, died, resigned or whose services have been terminated on or after 30-4-1979 or may be terminated any time in future for the purpose of payment of gratuity, the basic salary shall also include full dearness pay in force from time to time.



**GUJARAT UNIVERSITY**  
**AMMEDED P.G. RULES**  
**(With effect from the Academic Year 2005-06)**  
**P.G. RULE-1(a)(iv)**

The following shall be the reservation of seats for admission to the courses of students at Post- graduate level in the Faculties of Arts, Sciences, Commerce, Education and Law.

1.	Scheduled Castes	7%
2.	Scheduled Tribes (including Garudi Caste)	15%
3.	Socially & Educationally backward Classes/ Widows / Orphan Children.	27%
4.	Physically Handicapped	3%

- (a) The University's Post Graduate Departments and Post Graduate teaching centres shall admit the students belonging to the categories concerned on these reserve seats on the basis of the inter se merit marks obtained by them. Those students who have marks above the level upto which General (Open) category students are admitted, should not be counted towards reserve quota at all and they should be included in the general merit list of admissions.
- (b) At the initial stage, the students belonging to SC/ST/SEBC/ PH categories shall be given admissions on the basis of the relevant certificates produced by them.
- (c) The students desiring admissions under SC/ST categories shall have to produce B.C. Card exempting from tuition fees, etc. from the Social Welfare Department within 10 days from the date of admissions. If they fail to produce B.C. Card within 10 days from the date of admissions, either they shall have to pay MI tuition & other fees or their admission shall be liable to be cancelled.
- (d) The students desiring admissions under Socially and Educationally Backward Classes (SEBC) Category, shall have to bring a certificate from the competent authority as prescribed by the Government of Gujarat within 10 days from the date of admission that they are not included in the "Creamy Layer". If such certificate is not produced within said 10 days, their admission under reserve category shall be liable to cancelled and they shall be treated at per with the students of the General (Open) Category.
- (e) The benefits of reservations shall be available to only those students who originally belong to the State of Gujarat.
- (f) After 10 days from the date of start of the admissions, if the seats remain vacant after giving admissions to all the applicants belonging to the above mentioned reserve categories, it shall be competent for the Director /Head of the University, Post Graduate Department or for the Head of the Post Graduate teaching centre to fill in these vacancies from the General (Open) category students with the prior permission of the Vice-Chancellor.

**GUJARAT UNIVESITY**  
**AMMENDED ORDINANCE**  
**(With effect from the Academic year 2005-06)**  
**ORDINANCE 120 (B) (DC)**

Every college in the faculties of the Arts, Science, Commerce, Education and Law, out of the total seats available in the first year of the college shall at least reserve seats as under:-

1. Scheduled Castes	7%
2. Scheduled Tribes (Including Garudi Caste)	15%
3. Socially and Educationally Backward Classes / Widows / Orphan Children.	27%
4. Physically Handicapped	3%

- a) The college shall admit the students belonging to the categories concerned on these reserve seats on the basis of the inter-se merit marks obtained by them. The reservation of the seats shall be exclusive of those students of these categories, who might get admission on open merit as per the normal students, if any laid down by the college/ University.
- b) The College shall give and accept admission forms of the students of these reserve categories during 10 days from the results of the qualifying examination on the basis of which admission is given.
- c) At the initial stage, the students belonging to SC/ST/SEBC/PH categories shall be given admissions on the basis of the relevant certificates produced by them.
- d) The students desiring admissions under SC/ST Categories shall have to produce B.C. Card exempting from tuition fees, etc. from the Social Welfare Department within 10 days from the date of admission. If they fail to produce B.C. Card within 10 days from the date of admission, either they shall have to pay full tuition and other fees or their admission from the College shall be liable to be cancelled.
- e) The students desiring admission under Socially and Educationally Backward Classes (SEBC) category shall have to bring a certificate from the competent authority as prescribed by the Government of Gujarat within 10 days from the date of admission that they are not included in the 'Creamy Layer'. If such certificate is not produced within said 10 days, their admissions under reserve category shall be liable to be cancelled and they shall be treated at par with the students of General (Open) category.
- f) The benefits of reservations shall be available to only those students who originally belong to the States of Gujarat.
- g) After 10 days from the date of start of admissions, if the seats remain vacant after giving admissions to all the applicants belonging to the above mentioned reserve categories, it shall be competent for the principal of the college to fill in these vacancies from the General (Open) category students with prior permission of the Vice Chancellor.

The above provisions shall be applicable mutatis- mutandis to the under graduate/ graduate level course run by the University.